



TATWORTH AND FORTON PARISH COUNCIL

IDENTIFICATION CARD (ID) POLICY

The Parish Council and its Councillors adhere to the following guidelines regarding the issuing / holding of ID cards:

1. ID Cards are to be issued after each election or co-option.
2. Councillors are obliged to inform the Clerk should they lose their ID card.
3. The ID cards need to contain an up to date photo, name and title.
4. It will contain Parish office telephone number and email address.
5. ID cards are to be returned to the Clerk upon a Councillor leaving the council.

Approved by Full Council on 6th August 2026

Minute number 148/26