



TATWORTH AND FORTON PARISH COUNCIL

Notice of AN ORDINARY MEETING of the Parish Council

PUBLIC PARTICIPATION: Before the meeting there will be a public session to enable the people of Tatworth & Forton to ask questions of and make comments to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an Agenda item for a future meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

Please note that Social Distancing precautions are currently in place. Members of the public will be required to wear face coverings but may remove them once seated. Please use the hand sanitiser provided and due to Coronavirus restrictions restrictions, the number of members of the public allowed access to the meeting room will be restricted. Therefore, if you wish to attend, please contact the Parish Clerk at clerk@tatworthandfortonparishcouncil.org.uk or 01460 220063.

To **Chairman** :Richard Down **Councillors:** S. Adams, S. Baldwin T. Eggins, A. Goody, Christine Heal, M. Marsh, Les Matthey ,J. MacOmish, E. Peadon, K. Robbins, R. Wardell and the **Clerk** Robin Munday

You are hereby summoned to attend the following:

Meeting of: Tatworth and Forton Parish Council
Time: 7pm
Date: 5th August 2021
Place: Tatworth Memorial Hall, Kents Road, Tatworth.

7pm (Prior to the start of the Meeting)

An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth and Forton. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration.

The Parish Council may also wish to ask for the District or County Council's support on any matter of particular concern to the Parish.

Reports from County and District Councillors.

AGENDA

- 285/21 Apologies for absence:**
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the Minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.
- 286/21 Declarations of interest:**
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.
- 287/21 Chairman's announcements**
- 288/21 Approve Minutes of the meetings held on 7th July, 15th July and 20th July 2021
(Minutes will be circulated ASAP before the meeting)**
- 289/21 Flooding in the Parish:** Report from Working Party - initial projects - Cllr. C. Heal to report.
- 290/21 Councillors to review Council Policy Documents:** as requested at last meeting..
* Standing Orders, * Environment Policy, *Vexatious correspondence and complaints, *Expenses Policy, *Freedom of information, *Members Code of Conduct, *Investment Policy, *Grant Assessment and Awarding Policy, *Financial Regulations, *Grievance and Disciplinary Procedures,* Health and Safety Policy, *Privacy Policy, *Reserves Policy, *Sickness and Absence Policy.
- 291/21 Holbear Development Planning Application 16/02874/Ful:** Consider Draft Resolution.
Draft circulated as a separate item . Councillor K. Robbins to report.
- 292/21 Chard Junction Quarry Extension Planning Application WD/D/19/000451:**
Draft Resolution to be considered Councillor R.Wardell to report.

293/21 Invoices for payment.

David Mears:	Cllr. Essentials Training and Advice	£100	
B. Powell & Son	Grounds & Maintenance: Cemetery	£1575.25	
	Footpaths and visibility splays	£953.50	
	Allotment & Jubilee Fields	£233.25	
	VAT		£552.40
Somerset Association of Local Councils	Affiliation Fee 2021/22	£560.22	
National Association of Local Councils		£161.88	
R. Munday	Postage/Memory Sticks/ Lever Arch Files & Car Parking	£56.83	
Staff Salaries		£1027.81	
B. Gibbs Funeral Services	Refund (Overpayment)	£521.00	

**294/21 Planning Applications:
21/01415/HOU**

White Cottage, Lower Coombses: Double Storey Extension

CONFIDENTIAL ITEMS

295/21 Zembard Car Park, Chard: Update Councillor Robbins

296/21 Climate Change Grant from Somerset County Council-
Agreement considered by Finance committee Councillor A. Goody to report.

297/21 Staffing: Minutes

298/21 Matters which Councillors wish to report: Not for discussion but may appear on a future Agenda if thought appropriate.

Date and Time of Next Meeting: 2nd September 2021 at 7pm.

**Robin Munday
Clerk
30th July 2021.**

