



# TATWORTH AND FORTON PARISH COUNCIL

## Notice of AN ORDINARY MEETING of the Parish Council

**PUBLIC PARTICIPATION:** Before the meeting there will be a public session to enable the people of Tatworth & Forton to ask questions of and make comments to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an Agenda item for a future meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

Please note that Social Distancing precautions are currently in place. Members of the public will be required to wear face coverings but may remove them once seated. Please use the hand sanitizer provided and due to Coronavirus restrictions, the number of members of the public allowed access to the meeting room will be restricted. Therefore, if you wish to attend, please contact the Parish Clerk at clerk@tatworthandfortonparishcouncil.org.uk or 01460 220063.

To **Chairman** :Richard Down      **Councillors:** S. Adams, S. Baldwin T. Eggins, A. Goody, Christine Heal, M. Marsh, Les Matthey ,J. MacOmish, E. Peadon, K. Robbins & R. Wardell

You are hereby summoned to attend the following:

Meeting of:            Tatworth and Forton Parish Council  
 Time:                    7pm  
 Date:                    7th October 2021  
 Place:                   Tatworth Memorial Hall, Kents Road, Tatworth.

### 7pm (Prior to the start of the Meeting)

An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth and Forton. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council’s support on any matter of particular concern to the Parish.

### *Reports from County and District Councillors.*

## AGENDA

- 316/21            Apologies for Absence:**  
 Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the Minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are acceptable.
- 317/21            Declarations of Interest:**  
 Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.
- 318/21            Chairman’s Announcements:**
- 319/21            Approve Minutes of the meetings held on 2nd September and 8th September 2021  
 (To be circulated before the meeting)**
- 320/21            Flooding Update in Tatworth :** Report from Working Party - Initial Projects - *Cllr. C. Heal to report.*  
 (Somerset Prepared Event if any member wishes to attend Chairman to forward email)
- 321/21            Councillors to review Council Policy Documents:** as requested at last meeting.321/ \* Standing Orders, \* Environment Policy, \*Vexatious correspondence and complaints, \*Expenses Policy, \*Freedom of information, \*Members Code of Conduct, \*Investment Policy, \*Grant Assessment and Awarding Policy, \*Financial Regulations, \*Grievance and Disciplinary Procedures,\* Health and Safety Policy, \*Privacy Policy, \*Reserves Policy, \*Sickness and Absence Policy.
- 322/21            Planning: Cllr. Wardell to report**  
 20/02249/OUT: North of Fore Street Outline for 35 Dwellings  
 20/02247/OUT: North of Fore Street Outline for 13 Dwellings  
                                  **Considered by South Somerset Area West Committee Applications Deferred**  
 20/03481/FUL: Longleaze Cottage Forton Road: Conversion of Domestic Workshop into an Annexe/Holiday Let accommodation  
 21/02694/LBC Dairs Barton, School Lane: Retrospective Application for Replacement of Timber Windows to Property

21/02739/HOU: Pine Tree, Crewkerne Road: Erection of front and rear single storey extension  
21/2710/FUL: Greenend Farm, Chilson Common: Erection of a roof over part of the existing agricultural slurry store "A"

- 323/21 Queen's Platinum Jubilee:** Celebration Update: *Chairman R. Down to report*
- 324/21 Zembard Lane Car Park:** *Cllr .K Robbins* to report
- 325/21 Climate Change Grant:** Somerset County Council Update
- 326/21 Change in Council Banking Arrangements:** Update from *Cllr. A. Goody*
- 327/21 Finance:** Thoughts for Budget 2021/2022 and External Audit Report: *Cllr. A. Goody to report*
- 328/21 Invoices for Payment:**  
**Grants previously approved:**
- |                                    |      |
|------------------------------------|------|
| Chard Carnival Committee           | £400 |
| Tatworth Christmas Lights          | £400 |
| St. John's Toddlers                | £400 |
| Tatworth Memorial Hall             | £400 |
| Tatworth Amateur Pantomime Society | £400 |
| Toddlers Group South Chard Church  | £400 |
- Rialtas Business Solutions* (Software Support) £148.80 Vat: £24.80
- Staff Salaries* tbc. prior to next meeting
- 329/21 Coombes Pond:** Consider acquisition of new Lease
- 330/21 Jubilee Field Community Woodland Project:** *Cllr. K. Robbins to report*
- 331/21 Unitary Council Update:** *Chairman Cllr. Down to report*
- 332/21 Matters which Councillors wish to report**  
:

**DATE AND TIME OF NEXT MEETING: 4th NOVEMBER 2021**

*David Mears - Locum Clerk*  
*1st October 2021*