



# TATWORTH AND FORTON PARISH COUNCIL

## NOTICE OF AN ORDINARY MEETING OF THE Finance and Personnel COMMITTEE TO BE HELD on 25th February 2021 at 7pm

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS  
(Public Bodies (Admission to Meetings) Act 1960)

To: Chairman Cllr. Anne Goody, Cllrs. R. Down, , C. Heal, K. Robbins R. Wardell and Clerk R. Munday

You are hereby summoned to attend the following  
Meeting of Tatworth and Forton Council Finance and Personnel Committee  
Time 7pm  
Date 25th February 2021  
Place Virtual. Zoom: Meeting ID 89283071570 Pass Code 053968

*R. Munday*

Clerk

### 7pm (Prior to the start of the Meeting)

An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council's support on any matter of particular concern to the Parish.

## AGENDA

**68/21 To receive apologies for absence**

**69/21 Declarations of interest**

*Members to declare any interests, including Disclosable Pecuniary interests they may have in Agenda items that in accord with the Parish Councils Code of Conduct and to consider any prior requests from members for dispensation that accord with Localism Act 2011 s33(b-e) (NB: This does not preclude any later declarations)*

**70/21 To approve and sign as a correct record Minutes of the Finance & Personnel Committee Meeting held on 11th January 2021.**

**71/21 Risk Assessment and Risk Management Policy:** Consider implementation.

**72/21 Asset Register:** Consider updating Register for 2021/22.

**73/21 Establish Register of Members Interests.**

**74/21 Consider increase of Cemetery Fees.**

**75/21 Confidential Items:**

\*To review the process of undertaking small works.

\*Jubilee Field to consider two quotations for the provision of trees as specified within the scheme.

**76/21 Date and Time of Next Meeting:** 22nd April 2021 at 7pm.

R. Munday  
21st February 2021.

