



TATWORTH AND FORTON PARISH COUNCIL NOTICE OF AN ORDINARY MEETING OF THE CEMETERY COMMITTEE TO BE HELD ON 28 October 2021

TO: Cllr. A Goody, Cllr. E Peadon, Cllr. M Marsh (Council Chairman Richard Down and Vice Chairman R. Wardell (Ex Officio))

You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Cemetery Committee

Time: 7.00pm

Date: 28th October 2021

Place: Brewer Room Tatworth Memorial Hall

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)

**David Mears
Locum Clerk
22 October 2021**

7pm (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council's support on any matter of particular concern to the Parish.

AGENDA

21/21 Election of Chairperson

22/21 Apologies for absence – receive apologies for absence and to approve the reasons given

23/21 Declarations of interest:

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

24/21 To approve and sign as a correct record Minutes of the Cemetery Committee Meeting held on 29th April 2021

25/21 Financial report from Deputy Clerk.

26/21 Proposal from Chard Town Council- Deputy Clerk

Due to lack of space in Chard Cemetery Chard Town Council would like to set up a working party to allow Chard Town Council to use our cemetery and extension.

27/21 Car Park resurfacing & Other matter raised by Gibbs Funeral Services

28/21 Maintenance – to discuss and agree next steps on

- a. **Head stones-topple test**
- b. **Fences**
- c. **Grass Cutting**
- d. **Hedges**
- e. **Weeding particular Garden of remembrance.**
- f. **Water tap Mounting**
- g. **Notice Board**

29/21 Cemetery Extension - Planning permission. Councillor Down

30/21 Date and Time of Next Meeting - To be agreed