

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF AN ORDINARY MEETING OF THE**

**PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S Adams, C Brown, P Chapple,**

**C Heal, L Mattey, K Patay, D Peake, E Peadon, P Rosser, A Rust & R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm Date: 7th March 2024**

**Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley Clerk 1st March 2024**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council’s support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Somerset Councillors**

**AGENDA**

**29/24 Apologies for Absence** **–** to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**30/24 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**31/24** **To approve and sign as a correct record Minutes of the Parish Council Meeting held on 1st February 2024**

**32/24 Chairman’s Announcements**

**33/24 Community flood warden update and to give permission for Councillor Heal to arrange flood mitigation works with wardens and local residents.**

**34/24 Report from Councillor Peake regarding the Planning Inspectorate review of the Crossman application.**

**35/24 Tatworth and Forton Parish Council (T&FPC) approves the sale of its share of the land north of Zembard Lane to Chard Town Council (CTC) for the sum of £12800. It will also receive its outstanding proportion of rent received by CTC from the playgroup represented by the sum of £455.70. T&FPC will receive 20% of the net proceeds from any future sale of the land or part thereof by CTC (excluding burial plots sold on an individual basis) less £12800 within 20 working days of said sale. CTC will pay the full cost of Solicitor fees for the transfer of title for the land.**

**36/24 St Johns Church are applying to close the Churchyard and for the Parish Council to take over responsibility for Maintenance.**

**1) Do we have objection to the closure.**

**2) Do we accept responsibility for the maintenance costs.**

**37/24 To approve Tom Stuckey, partner of Westcott’s Accountants as our internal auditor.**

**38/24 To approve Earmarked reserves for new financial year as recommended by finance committee.**

**39/24 Comments from Financial report Issued**

**40/24 To approve the use of St Johns church rooms for the Finance committee meetings.**

**41/24 Clerks Report.**

**42/24 Invoices for Payment:**

Wright Tree Surgery & Landscaping (Solar Panel lane) £100.00 No VAT

Tatworth Mem Hall (Room Hire, Office & Youth Club Jan-Feb) £588.00 No VAT

MACs Printing (Newsletter Printing) £202.00 No VAT

St Johns Church (Newsletter Delivery) £150.00 No VAT

St Johns Church (Room for flood warden training) £25.00 No VAT

Forton Community Assoc (Room for Meetings) £100.00 No VAT

Microshade (Hosting Citrix & Rialtas) £708.66 Inc VAT

Vision ICT (5 annual email hosting) £108.00 Inc VAT

Richard Down Contractor (SID and Rememb Silhouettes) £372 Inc VAT

Richard Down Contractor (Hedge cutting Jubilee Field) £486 Inc VAT

Dorset & Somerset Air Ambulance (Chairmans Allowance) £70.00 No VAT

SW Property Maintenance (50% Bus Shelter Repair) £2790.00 Inc VAT

Burial Account

Appleby & Childs (Refund twice paid fee) £140.00 No VAT

Richard Down Contractor (Hedge cutting Cemetery) £168.00 Inc VAT

Paid by Clerk

Moneysoft (Payrole 12 months) £98.40 Inc VAT

Amazon (Laminating Pouches) £8.49 Inc VAT

ASDA (Food & Milk Flood warden training) £7.60 No VAT

Flood mitigation and Resilience Sheds

Poolwarehouse (2 Phosphate Kits) £44.00

Aspli Safety (Water depth Gauge) £180.45

Amazon (2 first aid kits and 7 Chest lights) £205.07

Concept Products (7 Hi Vis Jackets & Trousers) £280.62

(Pre VAT £591.78 less grant £454, budget £137.78) £710.14 Inc VAT

Clerk Mileage expenses Mar 23-Feb 24 (Checked by Personnel Chair) £160.65

Staff Salaries £1431.45

**43/24 Matters which the Councillors wish to report.**

**DATE NEXT MEETING: 4th April 2024**

**44/24 To resolve to exclude members of the press and public – to agree that agenda item 45/24 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960**

**45/24 Land in the Parish and determine way forward.**