

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF THE ANNUAL MEETING OF THE**

**PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple,**

**C Heal, L Mattey, K Patay, D Peake, E. Peadon, P Rosser, A Rust**

**& R. Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 2th May 2024**

**Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk 26th April 2024**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council’s support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Somerset Councillors**

**AGENDA**

**59/24 Apologies for Absence** **–** to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**60/24 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**61/24 Election of Parish Chairman and Sign Acceptance**

**62/24** **To approve and sign as a correct record Minutes of the Parish Council Meeting held on 4th April 2024**

**63/24 To approve Code of Conduct and Standing Orders**

**64/24 Election of Vice Chairman**

**65/24 Election to Committee’s (Chair and Vice Chair are ex-officio to all Committees) Quorum for committees is 4**

**Planning**

**Finance**

**Personnel**

**Amenities**

**Cemetery**

**66/24 Appoint Members to serve on outside bodies:**

**Somerset Association of Local Councils (SALC)**

**Tatworth Playing Fields**

**Stowell Court Rights Holder**

**Tatworth Memorial Hall Trustee**

**67/24 Chairman’s Announcements**

**68/24 The Councils response to the Petition against the Amenities decision to ban dogs off the lead in the main Jubilee field.**

**69/24 To approve the Grant assessment and Award Policy as recommended by the Finance committee**

**70/24 Comments and questions from end of year Finance Report issued**

**71/24 Clerks Report.**

**72/24**  **Invoices for Payment:**

VisionICT (Website management) £360.00 Inc VAT

Rialtas (Accounting software & support) £230.40 Inc VAT

Tatworth Memorial Hall (office & room hire Mar) £260.00 No VAT

South West Councils (Subscription) £598.80 Inc VAT

Graphics Factory (Jubilee Field Signs) £189.00 Inc VAT

Country Lawns & Trees Ltd (Trees Coombses Pond) £6303.00 Inc VAT

Paid by Clerk

Amazon (4 Keep dogs on lead Sign) £45.35 inc VAT

Amazon (Magnets for notice boards) £9.99 inc VAT

Argos (Computer Mouse) £5.99 Inc VAT

Staff Salaries £1396.77

**73/24 Matters which the Councillors wish to report.**

**Annual Parish Meeting Thursday 9th May 7pm**

**DATE AND TIME NEXT MEETING: 6th June 2024**