

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF AN ORDINARY MEETING OF THE**

**CEMETERY COMMITTEE TO BE HELD ON**

**11th April 2024**

**To: Chairman E Peadon, Councillors D Peake, A Rust, R Wardell (Council Chairman Richard Down and Vice Chairman K Patay (Ex Officio))**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Cemetery Committee**

**Time: 7.00pm**

**Date: 11th April 2024**

**Place: Brewers Room Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk**

**5th April 2024**

7.30pm (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton. No decision can be taken during this session but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the District or County Council’s support on any matter of particular concern to the Parish.

**AGENDA**

**01/24 Apologies for absence –** receive apologies for absence and to approve the reasons given

**02/24 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s

Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**03/24 To approve and sign as a correct record Minutes of the Cemetery Committee Meeting held on 26th October 2023**

**04/24 Topple Test Training and certification. - Update**

**05/24 Finance Report-Clerk**

**06/24 Review Cemetery Charges**

**07/24 To discuss and agree to proceed with the Cemetery Extension**

**If approved consider working party**

**08/24 Maintenance –**

* 1. **Top soil supply to make up graves.**
  2. **Lavender hedge-update**
  3. **Seat at top of Cemetery**
  4. **Tarmac at bottom of cemetery.**

**09/24 Discuss toilet facilities.**

**10/24 Matters which the Councillors wish to report.**

**Date and Time of Next Meeting – 27th June 2024**