

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF THE ORDINARY MEETING OF THE**

**PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, R Jacobs,L Mattey, K Patay, E. Peadon, B Quinn, P Rosser & R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 6th March 2025**

**Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk 28th February 2025**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the County Council’s support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Police and Somerset Councillors**

**AGENDA**

**41/25 Apologies for** **Absence –** to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**42/25 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**43/25** **To approve and sign as a correct record Minutes of the Parish Council Meeting held on 6th February 2025**

**44/25 To approve Co-Option of a replacement Parish Councillor.**

**Candidates Mr Christopher Doel**

1. **Questions towards candidate**
2. **Who wishes to propose and second the candidate**
3. **Vote to confirm Co-Option**

**45/25 Clerk complete Declaration of acceptance with the new Councillor and issue the Code of Conduct, Register of Interest (To be returned to Clerk by 6th April) and Training dates.**

**46/25 To accept new Councillors onto committee’s that suit their interests and skill set. (Amenities, Cemetery, Finance and Planning)**

**47/25 Chairman’s Announcements**

**48/25 Somerset Local Plan. To report from Somerset Plan Workshop-Councillor Chapple.**

**49/25 Flooding in Tatworth and Forton, Report from Councillor Patay on Flood Forum and Emergency Volunteer Workshop.**

**50/25 Blocked Gullies and Drains, current situation and what action can be taken by the Parish. A rough guide for HGV suction with 2 man crew £720 per day plus disposal £200 per ton. Councillor Mattey.**

**51/25 To nominate 2 Councillors to be our emergency contacts with Somerset Prepared.**

**52/25 To nominate Councillors to represent the Council in future meetings with Wessex Water and Somerset Council over strategy to slow the flow.**

**53/25 Update on the resident’s survey. What is still needed to make it live and determine closing date.**

**54/25 To approve delivery of the Newsletter by Brian Quinn rather than St Johns church. The cost will remain the same.**

**55/25 Somerset Bus Partnership has requested that the Parish Council organise a public meeting “Lets talk buses” There will be hall hire cost. Councillor Chapple.**

**56/25 To approve holding and funding of another Defibrillator training session with Peter Fosh Monday 28th April, total cost £162.**

**57/25 To actively support “Great British clean up” by organising and attending a Parish litter pick Sunday 23rd March.**

**58/25 To approve staff employment policies as recommended by Personnel Committee. These have been taken from Somerset Association Local Councils website and proof-read by Councillor Rosser.**

**59/25 To Approve 2025-2026 earmarked reserves as recommended by Finance Committee.**

**60/25 Any questions concerning the clerks report of the Parish finances against budget up to 18th February.**

**61/25 Clerks Report.**

**62/25 Invoices for Payment:**

Richard Down Contractor (Instal drainage Allotment gate) £1980.00 Inc VAT

Councillor Down (Chairmans allowance, prizes for fundraising First Responders) £31.99

Tatworth Memorial Hall (Hire office and meetings) £289.00 No VAT

Brain Quinn (Domain name tatworthopinons) £4.80 Inc VAT

County Lawns & Trees Ltd (Specification entrance pond area) £420.00 Inc VAT

Councillor Mattey (Tree guards for orchard) £42.44 Inc VAT

Rhys Hopkins Consultance (IT work in office) £140.00 No VAT

St John’s Church (Hall Hire) £80.00 No VAT

Vision ICT (Email Hosting) £120.00 Inc VAT

Items paid by Clerk

Tesco (Sympathy Card, Flowers and Bin Liners) £14.75 Inc VAT

Amazon (return postage for no entry sign, Combination Lock, Duckweed Algae treatment, pond weed rake) £86.65 Inc VAT

Brunel Engraving (Plaque for Jubilee Tree) £191.12 Inc VAT

Moneysoft (Payroll software annual fee) £103.20 Inc VAT

Timpson (10 Keys cut) £49.50 Inc VAT

Total £445.22

Net Staff Salaries £1507.69

Clerks Mileage Claim March 24-Feb 25 (Checked by Personnel Chairman) £139.73

**63/25 Matters which the Councillors wish to report. No Decisions can be made**

**DATE NEXT MEETING: 3rd April 2025**