



TATWORTH AND FORTON PARISH COUNCIL NOTICE OF THE ORDINARY MEETING OF THE PARISH COUNCIL

To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, C Doel, R Jacobs, L Matthey, K Patay, E. Peadon, B Quinn, & R Wardell

You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.

Time: 7.00pm

Date: 7th August 2025

Place: Main Hall Tatworth Memorial Hall

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)

Nigel Tinley

Clerk 1st August 2025

7pm PUBLIC PARTICIPATION (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

Reports from Somerset Councillors

AGENDA

140/25 Apologies for Absence – to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

141/25 Declarations of interest Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

142/25 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 3rd July 2025

143/25 Chairman's Announcements

144/25 To approve Co-Option of a replacement Parish Councillor.

Candidate

Mrs Michelle Rees

- 1) Questions towards candidate**
- 2) Who wishes to propose and second the candidate**
- 3) Vote to confirm Co-Option**

145/25 Clerk to issue to new Councillor, acceptance form, the Code of Conduct, Register of Interest (To be returned to Clerk by 4th September) and Training dates.

146/25 To accept new Councillor onto committee's that suit their interests and skill set. (Amenities, Cemetery, Personnel, Finance and Planning)

147/25 The council proposes the establishment of a forum with representatives from both Chard and Tatworth & Forton councils, together with the two county councillors representing these areas, with a view to discussing issues relating to both. Councillor Chapple.

148/25 Appoint a Councillor to represent the Parish as a Tatworth Memorial Hall Trustee

149/25 To decide on the format of the Christmas Lunch, it is suggested at last meeting an invitation for residents of the Parish to attend a midweek cooked meal at Memorial Hall and St John's rooms. If approved, consider quote from the approved Caterer, Claire Brown.

150/25 To report on the findings of the Survey and approve the video to the public. Councillors Chapple and Quinn

151/25 Councillor Quinn has a presentation concerning traffic speeds within our Parish.

152/25 Councillor Matthey would like the Council to consider an approach to Somerset Highways to review Fore St in Tatworth and propose a plan for a pedestrian walkway wide enough for mobility scooter or pram.

153/25 The Clerk to explain the results of the Website MOT by vision ICT and to approve the cost of £250 plus VAT to put in place the recommendations that the staff can not do themselves.

154/25 To adopt the National Staff Pay award of 3.2% back dated to April 2025

155/25 Clerks Report.

156/25 Invoices for Payment:

St Johns Church Hall (room hire)	£20 .00 No VAT
Vision ICT (Email Hosting)	£72.00 Inc VAT
Vision ICT (Website MOT)	£174.00 Inc VAT

Tatworth Memorial Hall (Office & Room Hire April-June)	£468.00 No VAT
Glasdon Uk (Waste Bin and Bench)	£1086.00 Inc VAT
Elan City (10 SID mounting bars)	£336.36 Inc VAT
B E Powell & Sons (Overgrowth at Crossways footpath)	£144.40 Inc VAT
Strawbridge Garden & Fencing (Leat)	£2836.51 Inc VAT
Shaun Wareham (Fitting replacement dog bins)	£110.00 No VAT
SMS PC (Refurbished Laptop)	£385.98 Inc VAT
Rooster Bus (Youth Sumer Event)	£350.00 No VAT
Kaye Down (Craft Materials Re a Youth Event)	£69.65 No VAT
Tatworth Playing Fields (sponsorship 50th Anniversary)	£625.00 No VAT

Burial Account

B E Powell & Sons (Supply & Install Trellis Arch)	£825.60 Inc VAT
Amazon (A3 Clipboard, purchased by Clerk)	£14.99 Inc VAT

Purchased by Clerk

Amazon (Tape Measure, Door plate & A Frame for office)	£74.42 Inc VAT
Tesco (Tea, Coffee and Milk for Buses Meeting)	£8.20 No VAT
Royal British Legion (4 Lamp Post Signs)	£23.95 Inc VAT

Net Staff Salaries £1467.42

157/25 Matters which the Councillors wish to report. No Decisions can be made

DATE NEXT MEETING: 4th September 2025