

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF AN ORDINARY MEETING OF THE**

**AMENITIES COMMITTEE TO BE HELD ON**

**23rd January 2025**

**TO: Chairman L Mattey, Councillors S Adams, R Down, B Quinn, K Patay,**

 **E Peadon, P Rosser and Co Opted member of public R Chubb**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Amenities Committee**

**Time: 7.00pm Date 23rd January 2025**

**Place: Forton Community Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk**

**17th January 2025**

**PUBLIC PARICIPATION** 7pm (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton that are not already on the agenda. 15 Minutes maximum. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration.

 **AGENDA**

**01/25 Apologies for absence –** Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the Minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are acceptable

**02/25 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’sCode of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**03/25 To approve and sign as a correct record Minutes of the Amenities Committee Meeting held on 14th November 2024**

**04/25 Jubilee Field:**

1. An update of the placing of a memorial bench in the dog exercise field.
2. Sandringham Royal Oak at Jubilee Field, to determine and approve wording of the plaque.
3. Update from Councillor Down regarding the repair of land drainage pipe
4. Report from the Wassail – Councillor Mattey
5. Trees being attacked by deer, approve purchase of guards.
6. Other matters that councillors wish to discuss about Jubilee Field. No decisions can be made.

**05/25 Allotments**

1. General update from Clerk
2. To allocate the drainage channel work from quotes received.
3. An update on the relocation of the dung containers.

**06/25 Coombses Pond-**

1. To approve expenditure of £350 plus VAT to extend the specification produced by Country Lawns and Trees Ltd to cover the grass entrance area to include safety fencing and footpath.
2. To consider the way forward with the management of the pond itself.
3. Open reach placed a cable across our land without permission, any action needed?
4. To assess our responsibility in respect to overhanging vegetation and trees over the brook.
5. Leat restoration to allow free flow of stormwater from Forton brook.

**07/25 Mapping the areas of Daffodil growth.**

**08/25 Report from Clerks meeting with Jason Wright Tree Surgeon concerning the tree at entrance to School Lane.**

**09/25 Damage to Bench at Two ash Lane, agree action and budget.**

**10/25 Request from Forton residents regarding grass cutting in the village. Decide on additional expenditure.**

**11/25 Refurbish shop notice board**

**Minute item 42/24 from July 24 accepted a quote of £200 to refurbish the notice board, despite several emails it was not actioned. Clerk has asked Eric Peadon to assess and provide a quote. To consider this quote.**

**12/25 To relinquish responsibility of the War Memorial to the Cemetery committee should St John’s churchyard be adopted by the Parish Council.**

**12/25 Finance review from Clerk.**

**13/25 Matters which the Councillors wish to report.**

**Date of Next Meeting – 20th or 27th March 2025 Depending on Clerks Holiday**