

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF AN ORDINARY MEETING OF THE**

**AMENITIES COMMITTEE TO BE HELD ON**

**29th May 2025**

**TO: Chairman L Mattey, Councillors S Adams, R Down, R Jacobs, B Quinn,**

**K Patay, E Peadon, and P Rosser**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Amenities Committee**

**Time: 7.00pm Date 29th May 2025**

**Place: Forton Community Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley Clerk 23rd May 2025**

**PUBLIC PARTICIPATION** 7pm (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton that are not already on the agenda. 15 Minutes maximum. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration.

**AGENDA**

**27/25 Apologies for absence –** Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the Minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are acceptable

**28/25 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’sCode of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**29/25 To confirm re co-option of “members of public” Rick Chubb and Matt Giles onto the Amenities Committee.**

**30/25 Election of Chairman of Amenities Committee**

**31/25 To approve and sign as a correct record Minutes of the Amenities Committee Meeting held on 27th March 2025**

**32/25 To review amendment to Amenities Committee Terms of Reference and recommend for approval to the Full Council**

**33/25 To review Amenities Risk assessment and recommend for approval to the Full Council.**

**34/25 Jubilee Field:**

1. An update of the placing of a memorial bench in the dog exercise field.
2. Update from Councillor Down regarding the repair of land drainage pipe
3. Update on the trees in the orchard, any gaps need filing.
4. Update on Wildflower Meadow.
5. Other matters that committee members wish to discuss about Jubilee Field. No decisions can be made.

**35/25 Allotments**

1. General update from Clerk
2. The Allotment field is filling fast consider and determine if restrictions to non-Parish tenants or the number of plots per person is required.
3. Consider placing a combination padlock on the top gate of the allotment field.
4. Other matters that committee members wish to discuss about the allotments. No decisions can be made.

**36/25 Coombses Pond-**

1. An update on the fencing and footpath of the entrance area.
2. To consider the way forward with the management of the pond itself.
3. Open reach placed a cable across our land without permission, update from Clerk
4. To assess our responsibility in respect to overhanging vegetation and trees over the brook.
5. Report from the meeting with Dr Downe concerning the Councils plans to retore the Leat. Make a recommendation to the Full Council.
6. Other matters that committee members wish to discuss about Coombses Pond. No decisions can be made.

**37/25 Update on the fitting of the waste bin at Dyke Hill bus stop.**

**38/25 Update on the replacement of the 3 dog bins.**

**39/25 To discuss the problems we are having on the repairs to Solar panel streetlight.**

**40/25 Update in respect to the purchase of the green land opposite the Memorial Hall**

**41/25 Matters which the Councillors wish to report.**

**Date of Next Meeting – 17th July 2025**