

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF AN ORDINARY MEETING OF THE**

**CEMETERY COMMITTEE TO BE HELD ON**

**12th June 2025**

**To: Councillors E Peadon, C Brown, C Doel, R Down, R Jacobs, K Patay, and**

**R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Cemetery Committee**

**Time: 7.00pm (meeting at Cemetery 6.30pm)**

**Date: 12th June 2024**

**Place: Brewers Room Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk**

**6th June 2024**

**7pm PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton Cemetery not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration.

**AGENDA**

**14/25 Apologies for absence –** receive apologies for absence and to approve the reasons given

**15/25 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s

Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**16/25 To confirm the re co-option of “member of public” Jonathan Coate onto the Cemetery Committee.**

**17/25 Election of the Chairman of the Cemetery Committee.**

**18/25 To approve and sign as a correct record Minutes of the Cemetery Committee Meeting held on 10th April 2025**

**19/25 Finance Report – Clerk**

**20/25 Topple Test Training and certification. – Report from ICCM training course.**

**21/25 On the basis of the new information from the ICCM training course revisit decision 06/25 to proceed with the City and Guilds NAMM examination.**

**22/25 To approve undated Memorial safety inspection policy**

**23/25 To consider renumeration of onsite inspectors (Eric Peadon and Nigel Tinley) at £15 an hour via an invoice paid from Cemetery Funds. All administration to be done within office staff hours.**

**24/25 An update on the Cemetery extension planning application-Clerk**

**25/25 Maintenance –**

* 1. **Any other matter (can discuss but no decision can be made)**

**26/25 Projects for 2025**

1. **Garden of Remembrance hedge- Update.**
2. **Repaint railings update after inspection.**
3. **Replace Arch in Garden of remembrance. Consider quote.**

**27/25 St Johns Churchyard update.**

**28/25 Matters which the Councillors wish to report.**

**Date of Next Meeting – 14th August 2025**