



# **TATWORTH AND FORTON PARISH COUNCIL NOTICE OF AN ORDINARY MEETING OF THE CEMETERY COMMITTEE TO BE HELD ON 14<sup>th</sup> August 2025**

**To: Councillors E Peadon, C Brown, C Doel, R Down, R Jacobs, K Patay, and R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Cemetery Committee**

**Time: 7.00pm**

**Date: 14<sup>th</sup> August 2025**

**Place: Brewers Room Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley  
Clerk  
8<sup>th</sup> August 2025**

**7pm PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton Cemetery not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration.

## **AGENDA**

**29/25 Apologies for absence** – receive apologies for absence and to approve the reasons given

### **30/25 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

**31/25 To approve and sign as a correct record Minutes of the Cemetery Committee Meeting held on 12<sup>th</sup> June 2025**

**32/25 To approve Cemetery Terms of Reference and Risk assessment.**

**33/25 Finance Report – Clerk**

**34/25 Memorial Safety Testing, update from Clerk and agree next actions.**

**35/25 An update on the Cemetery extension planning application-Clerk**

**36/25 Maintenance –**

- a. Entrance hedge and fence**
- b. Any other matter (can discuss but no decision can be made)**

**37/25 Projects for 2025**

- a. Garden of Remembrance hedge- Update.**
- b. Repaint railings.**
- c. Replace Arch in Garden of remembrance.**

**38/25 St Johns Churchyard report.**

**39/25 Matters which the Councillors wish to report.**

**Date of Next Meeting – 9<sup>th</sup> October 2025**