

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF THE ORDINARY MEETING OF THE**

**PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, C Doel, R Jacobs ,L Mattey, K Patay, E. Peadon, B Quinn, P Rosser &**

**R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 1st May 2025**

**Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk 25th April 2025**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the County Council’s support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Police and Somerset Councillors**

**AGENDA**

**76/25 Apologies for** **Absence –** to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**77/25 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**78/25** **Election of Parish Council Chairman and Sign Acceptance**

**79/25** **To approve and sign as a correct record Minutes of the Parish Council Meeting held on 3rd April 2025**

**80/25 To approve Code of Conduct and Standing Orders**

**81/25 Election of Parish Council Vice Chairman**

**82/25 Election to Committee’s (Chair and Vice Chair are ex-officio to all Committees) Quorum for committees is 4**

**Planning**

**Finance**

**Personnel**

**Amenities**

**Cemetery**

**83/25 Appoint Members to serve on outside bodies:**

**Somerset Association of Local Councils (SALC)**

**Tatworth Playing Fields**

**Stowell Court Rights Holder**

**Tatworth Memorial Hall Trustee**

**84/25 Chairman’s Announcements**

**85/25 Consider a response from the Council to the changes to the 30 bus timetable. Councillor Mattey**

**86/25 Update on the response to the resident’s survey. Councillor Quinn**

**87/25 Water overflow in Post Office Lane, consider a response from the Council to this long standing issue. Councillor Chapple**

**88/25 Update from Youth work working party’s 1st Meeting.**

**89/25 To approve the adoption of St John’s Churchyard now that its closure has been approved by the Secretary of State for Justice. The Cemetery Committee recommends that the Parish Council adopts it rather than Somerset Council, the committee has voted to manage and fund maintenance.**

**90/25 To authorise the cost of cleaning out of the leat from earmarked reserves for Project/Repairs. Clerk**

**91/25 Should 90/25 be passed, approve contractor from quotation obtained. Clerk**

**92/25 To approve Tom Stuckey, partner of Westcott’s Accountants as our internal auditor.**

**93/25 Comments and questions from end of year Finance Report issued**

**94/25 Clerks Report.**

**95/25 Invoices for Payment:**

St Johns Church (Room hire for meetings) £30.00 No VAT

Tatworth Memorial Hall (Office/room hire March) £132.00 No VAT

SALC (Membership fees inc NALC) £1138.75 No VAT

SW Councils (Membership Fee) £630.00 Inc VAT

Rural Services Partnership (Rural Bulletin) £63.00 Inc VAT

Rialtas Business Solutions (Finance software) £243.60 Inc VAT

Vision ICT (Website support) £360.00 Inc VAT

SALC (Councillor Training) £100.00 No VAT

Richard Down Plant Contractor (SID) £198.00 Inc VAT

Burial Account

ICCM (Memorial Training Course \* 2) £372.00 Inc VAT

ICCM (Membership) £105.00 No VAT

Purchased by Clerk

Post Office (Stamps) £6.80 No VAT

Amazon (HMDI Cable) £11.95 Inc VAT

Net Staff Salaries £1518.98

**96/25 Matters which the Councillors wish to report. No Decisions can be made**

**DATE NEXT MEETING: 5th June 2025**