

**TATWORTH AND FORTON PARISH COUNCIL**

**NOTICE OF THE ORDINARY MEETING OF THE**

**PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, C Doel, R Jacobs ,L Mattey, K Patay, E. Peadon, B Quinn, P Rosser &**

**R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 5th June 2025**

**Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk 30th May 2025**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports Somerset Councillors**

**AGENDA**

**97/25 Apologies for** **Absence –** to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**98/25 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council’s Code of Conduct, members are required to declare any interests which are not currently entered in the member’s register of interests or, if he/she has not notified the Monitoring Officer of it.

**99/25** **To approve and sign as a correct record Minutes of the Parish Council Meeting held on 1st May 2025**

**100/25 Chairman’s Announcements**

**101/25 Election to Committee’s (Chair and Vice Chair are ex-officio to all Committees) Quorum for committees is 4**

We need one more for the Cemetery committee.

**102/25 Appoint a Councillor to serve as a Tatworth Memorial Hall Trustee**

**103/25 Report from Councillor Rosser regarding Perry St Club**

**104/25 To appoint a Councillor to be our “Bus champion”.**

**105/25 Councillor Chapple to introduce the 1st of July “Let’s talk buses” meeting.**

**106/25 Update on the response to the resident’s survey. Councillor Quinn**

**107/25 Review of Christmas Lunch provision for the Parish.**

**108/25 To assess the way forward with our website and approve options 1 or 2.**

Option 1) VisionICT to access and make improvements to our existing site £150

Option 2) VisionICT to develop a “wordpress” website and transfer data over, cost between £1600-£2000.

**109/25 To approve the expenditure of Youth work budget as recommended by the working party on the authority of Council chairman and the Clerk. Anything above £500 be referred to the full council.**

**110/25 To approve changes to the Amenities Terms of Reference. Clerk**

**111/25 To authorise the cost of cleaning out of the leat from earmarked reserves for Project/Repairs. Clerk**

**112/25 Should 110/25 be passed, approve contractor from quotation obtained. Clerk**

**113/25 Finance – to note Annual Internal Audit**

**Report for 2024/25**

**114/25 Finance – to approve Annual Governance Statement**

**115/25 To note that the Council has lost its General Power of Competence until a future clerk becomes fully qualified.**

**116/25 Clerks Report.**

**117/25 Invoices for Payment:**

Fosh First Aid (BLS/AED Course £140.00 No VAT

Shaun Wareham (Work at allotments) £22.50 No VAT

Glasdon UK Ltd (3 replacement dog bins) £840.06 Inc VAT

BSG Group (Stationery and ink) £235.25 Inc VAT

Chard Digital Print (Presentation Chqs) £18.00 Inc VAT

Eric Peadon (Jubilee Field Emergence Gate Repair) £40.00 No VAT

Burial Account

Nigel Tinley (Mileage and car parking Memorial Training Course) £88.75

Purchased by Clerk

Post Office (Stamps) £13.92 No VAT

Amazon (Do not climb on roof sign) £6.58 Inc VAT

Timpson (2nd set notice board keys) £27.00 Inc VAT

Tesco (For Annual Parish meeting) £6.50 No VAT

Net Staff Salaries £1639.64 Including additional hours for Memorial Training Course

**118/25 Matters which the Councillors wish to report. No Decisions can be made**

**DATE NEXT MEETING: 3rd July 2025**