



# **TATWORTH AND FORTON PARISH COUNCIL NOTICE OF THE ORDINARY MEETING OF THE PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, C Doel, R Jacobs, L Matthey, K Patay, E. Peadon, B Quinn, M Rees & R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 5<sup>th</sup> March 2026 Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk 27<sup>th</sup> February 2026**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Somerset Councillors and Police**

## **AGENDA**

**31/26 Apologies for Absence** – to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**32/26 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

**33/26 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 5<sup>th</sup> February 2026**

**34/26 Chairman's Announcements**

**35/26 An update concerning the proposed forum with Chard Town council-Clerk**

**36/26 An update on the development site South of Southmead, Councillor P Chapple**

**37/26 To approve Councillors Chapple's summary of the development South of Southmead to be published in the Newsletter.**

**38/26 The Coombses Pond leat work completed last year and paid through our Repairs/projects earmarked reserve has provided a flood relief outlet into the pond. This has worked well but has caused further issues by eroding the narrow causeway between the pond and the brook. As the pond is elevated above the level of the brook failure of the bank will cause an issue. To approve in principle that remedial work would be covered by 2026-27 earmarked reserve. Quotes will be obtained and brought back to full council.**

**39/26 On the basis of additional information received revisit the Council decision 225/25 to show interest in purchasing land behind Perry St Club. To vote on the withdrawal of our interest.**

**40/26 To adopt new Information Technology Policy as required by changes in the external audit. Based in NALC publication.**

**41/26 To Approve 2026-2027 earmarked reserves as recommended by Finance Committee.**

**42/26 Report on finances up to 10th February 2026. Any questions to the Clerk**

**43/26 Clerks report**

**44/26 Invoices for Payment:**

Invoices where Councillors have a financial interest.

Tatworth Memorial Hall (2 months room hire)	£286.00 No VAT
St Johns Church Rooms (Room hire)	£30.00 No VAT
St Johns Church Rooms (Christmas Meal)	£104.00 No VAT
Community first responders (Chairmans allowance)	£52.00 No VAT
Eric Peadon (Bus shelter cleaning contract)	£760.00 No VAT
Richard Down Plant Contractor (Jubilee Field Drainage)	£4920.00 Inc VAT

Burial Account

Richard Down Plant Contractor (Memorial Safety work)	£969.60 Inc VAT
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**45/26 Invoices for Payment:**

Normal Invoices

SALC (Training)	£25.00 no VAT
Gordon Stoker & Son (Presentation trophies)	£300.00 Inc VAT

Shaun Wareham (Gully clearance Coombses Pond & Jubilee)	£45.00 No VAT
David Mears (locum 6 <sup>th</sup> Nov & advice re Perry St club)	£300.00 No VAT
Elan City (Replacement batteries Speed Ind device)	£191.90 Inc VAT
HalpinRobbins Ltd (Pond site report) (Covered by Grant)	£1192.80 Inc VAT
Chard Digital Print (Name card)	£12.00 Inc VAT

Burial Account

Turnweld Ltd (New car park powder coated fence)	£2976.00 Inc VAT
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Items paid for by Clerk

NBB Company (Picnic table Coombses Pond) (Covered by Grant)	£577.80 Inc VAT
Moneysoft (Payroll software annual fee)	£108.00 Inc VAT

Net Staff Salaries £1503.48

Clerks Mileage Claim March 24-Feb 25 (Sent to HR Chairman)	£155.48
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**46/26 Matters which the Councillors wish to report. No Decisions can be made**

**DATE NEXT MEETING: 2<sup>nd</sup> April 2026**