



# **TATWORTH AND FORTON PARISH COUNCIL NOTICE OF THE ORDINARY MEETING OF THE PARISH COUNCIL**

**To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, P Chapple, C Doel, R Jacobs, L Matthey, K Patay, E. Peadon, B Quinn, M Rees & R Wardell**

**You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.**

**Time: 7.00pm**

**Date: 7<sup>th</sup> May 2026      Place: Main Hall Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley    Clerk    1<sup>st</sup> May 2026**

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

**Reports from Somerset Councillors and Police**

## **AGENDA**

**62/26 Apologies for Absence** – to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

**63/26 Declarations of interest** Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

**64/26 Election of Parish Council Chairman and Sign Acceptance**

**65/26 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 2<sup>nd</sup> April 2026**

**66/26 To approve Code of Conduct and Standing Orders**

**67/26 Election of Parish Council Vice Chairman**

**68/26 Election to Committee's (Chair and Vice Chair are ex-officio to all Committees) Quorum for committees is 4**

**Planning  
Finance  
HR  
Amenities  
Cemetery**

**69/26 To approve members of the Youth Working Party (Need at least another councillor).**

**70/26 Appoint Members to serve on outside bodies:**

**Somerset Association of Local Councils (SALC)  
Tatworth Playing Fields  
Tatworth Memorial Hall Trustee  
Perry St Club Committee  
Stowell Court Rights Holder**

**71/26 Chairman's Announcements**

**72 /26 To approve training on "Councillor Interests" for all Councillors  
Thursday 11<sup>th</sup> June. Cost £150.**

**73/26 An update on Boundaries meeting with Chard Town Council.**

**74/26 PCSO Gareth Allington is holding a beat surgery Friday 29<sup>th</sup> May in the Brewer Room 11am, it has been suggested that we can make this a joint surgery with one or two Councillors. If approved, who would like to take part. He is hopeful to do one every 4 weeks.**

**75/26 Councillor Chapple would like to revisit the litter issue and consider the following**

- 1. Apparently verge trimming is now taking place along the A358, and allegedly litter is being removed first. Is it?**
- 2. A number of road signs (e.g., relating to mud on roads) are being dumped on verges rather than removed. Can the Council write to Highways about this?**
- 3. A recent litter pick revealed some real black spots, the worst of these being the lane from Forton up to the A358 and beyond Two Ash to the place where large piles of logs are stored. Although there is no evidence, it's hard to escape the conclusion that sources of much of this are certain enterprises along the route. I propose that the Council write to a number of enterprises asking them, without making accusations, if they could help us by keeping the lane clean in the vicinity of their premises.**

**76/26. Vision ICT are automatically ungrading our email platform to a new, more reliable platform to improve performance, resilience, and overall usability. The cost per email is £20 a year, a total cost annually £280.**

**Alternatively, Microsoft is £9.60 per month per email, an annual cost of £115.20, a total for the Council £1612.80**

- 1) The Clerk would like to suggest that we give this new platform a 12-month trial and budget the cost into 2027-28 if unsatisfactory.**

**77/26 Business signs around the Parish, Councillor Down is concerned that it is making the Parish look untidy, discuss and agree if and what action can be taken.**

**78/26 To approve the purchase of a £50 voucher from Poppe Inn to be awarded to the recipient of the award for Outstanding Contribution to residents of Tatworth and Forton. To be presented at Annual Parish meeting 14<sup>th</sup> May.**

**79/26 As part of the 80<sup>th</sup> Anniversary of the end of the Second World War we approved in Minute item 168/25 our support to replace the historic light at the entrance the St John Church. A historic lamp has been donated but requires renovation and conversion to solar. To approve a budget of £500 for this project.**

**80/26 Youth Working Party update- Councillor Claire Brown**

**81/26 In Minute item 109/25 5<sup>th</sup> June 2025 it was resolved that “The Chairman and Clerk can authorise projects recommended by the youth working party to a maximum of £500 per item.” To consider an increase to £750 per item.**

**82/26 Comments and questions from year end Finance Report issued.**

**83/26 Clerks report**

**84/26 Invoices for Payment:**

**Invoices where Councillors have a financial interest.**

Brian Quinn (Newsletters)	£150.00 No VAT
St Johns Church (Hire Rooster Bus-Youth Budget)	£295.00 No VAT
Seaton Wetlands (Donation for Guide-Youth Budget)	£100.00 No VAT
Tatworth Memorial Hall (Office & Hall for March)	£132.00 No VAT

Burial Account

Richard Down Plant Hire (Groundwork to carpark bank)	£300.00 Inc VAT
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**85/26 Invoices for Payment:**

Normal Invoices

Vision ICT (Bronze Website Support)	£450.00 Inc VAT
South West Councils (Membership)	£666.00 Inc VAT
Rialtas Business Solutions (Finance software maintenance)	£252.00 Inc VAT
Wel Medical (Replace expired defib pads)	£158.70 Inc VAT
SALC (Membership to Somerset & National Association)	£1146.85 No VAT
SALC (Councillor Training)	£25.00 No VAT

Rural Services Partnership (Membership & rural bulletin)	£66.16 Inc VAT
Wright Tree Surgery (Coombses Pond Trees)	£380.00 No VAT
Poppe Inn (Voucher) assuming 78/26 approved	£50.00 No VAT

Burial Account

ICCM (Membership)	£110.00 No VAT
Ann Gaylard (Buy back unneeded GOR plot)	£32.00 No VAT

Net Staff Salaries £1447.21

**86/26 Matters which the Councillors wish to report. No Decisions can be made**

**DATE NEXT MEETING: 4<sup>th</sup> June 2026**

**Note Annual Parish Meeting 14<sup>th</sup> May 2026**