



TATWORTH AND FORTON PARISH COUNCIL NOTICE OF THE ORDINARY MEETING OF THE PARISH COUNCIL

To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, C Doel, R Jacobs, L Matthey, K Patay, E. Peadon, B Quinn, M Rees, J Stevenson, & R Wardell

You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.

Time: 7.00pm Date: 1st October 2026

Place: Main Hall Tatworth Memorial Hall

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)

Nigel Tinley Clerk 25th September 2026

7pm PUBLIC PARTICIPATION (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

Reports from Somerset Councillors and Police

AGENDA

168/26 Apologies for Absence – to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

169/26 Declarations of interest Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

170/26 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 3rd September 2026.

171/26 Chairman's Announcements

172/26 To accept the donation of a wooden sign from Robert Hodder who made it from Queen Victoria Golden Jubilee Tree which stood at St Johns and was cut down for the new road in 1969. Determine where it should go.

173/26 Report from Councillor Matthey regarding road safety concerns raised at Community Surgery, discuss and agree response.

174/26 Determine the future of the joint Police and Councillor Surgery. Next Due 16th October.

175/26 An update from Nigel Parsons chair of Planning on the status of the 95 houses planning application.

176/26 Update from Councillor Brown on the outdoor cinema event held on 26th September.

177/26 To appoint a Councillor to replace Peter Chapple as our Bus Champion.

178/26 To appoint a Council representative For the Tatworth Memorial Hall Trustees.

179/26 Councillor Jacobs has concerns about the state of the verges leading into Forton via Blacklands Lane, agree if any action is required.

180/26 To discuss and agree action to the report from Highways concerning the Post office Lane hazardous and slippery footpath. Councillor Down

181/26 To confirm if the Parish Council want to be involved in the 8th November Remembrance Service. There may be a little cost against our £500 remembrance budget.

182/26 Now Highways have approved 2 sites for fixed Solar Speed Devices approve the purchase of 2 units at a cost of £4679.98 from the Community Infrastructure Levy. Approved by Finance committee Minute No 48/26.

183/26 Update from the Clerk on his meeting with Stephen Hill the new Clerk at Chard including update on Boundary changes.

184/26 To approve recommendations made by the Finance Committee concerning 2026 grant applications where there is no Councillor involvement.

185/26 To approve recommendations made by the Finance Committee concerning 2026 grant applications with Councillor involvement.

186/26 Report from the RFO regarding the External Auditors Report.

187/26 Report on finances up to 22nd September 2026. Any questions to the Clerk

188/26 The Clerk is concerned with the lack of Councillor support concerning the completion of Register of Interest Forms (A legal requirement) and forwarding ID photo's. To approve commitment to have these passed to the Clerk by the end of October.

189/26 To adopt the following policies.

- a) **Data Protection Act (2026 Edition)** (new version)
- b) **Statement of internal control for the year ending 31 March 2027.** New Policy-Approved by Finance Committee and suggested by Internal Auditor.
- c) **Policy on Decisions made by Officers** (Last assessed in 2023)

- d) **Policy on Filming, audio recording, photograph and reporting of Council and Committee meetings** (Last assessed in 2023)
- e) **Expenses Policy** (Last assessed in 2020)

190/26 Clerks report

191/26 Invoices for Payment:

Invoices where Councillors have a financial interest.

Brian Quinn (Newsletter Delivery)	£150.00 No VAT
-----------------------------------	----------------

192/26 Invoices for Payment: Normal Invoices

Somerset Forge Ltd (Work on finger post at Whitegate)	£1026.00 Inc VAT
MACS Design and Print (Newsletter)	£329.00 No VAT
PKF Littlejohn (External Audit)	£504.00 Inc VAT
Gallagher Insurance (Annual)	£1816.35 No VAT
Layla Teague (Free food vouchers Open Cinema)	£67.50 No VAT
Martine Gillard (Free food vouchers Open Cinema)	£60.00 No VAT

Paid by Clerk

Wonder Cinema (Needing paying immediately)	£490.00 No VAT
--	----------------

Burial Account

Survey Point Ltd (Topographical Survey for planning app) £550.00 no VAT

Net Staff Salaries £1590.84 Inc back pay. HMRC £1412.57

193/26 Matters which the Councillors wish to report. No Decisions can be made

DATE NEXT MEETING: 5th November 2026