



TATWORTH AND FORTON PARISH COUNCIL NOTICE OF THE ORDINARY MEETING OF THE PARISH COUNCIL

To Chairman: Councillor R Down. Councillors: S. Adams, C Brown, C Doel, R Jacobs, L Matthey, K Patay, E. Peadon, B Quinn, M Rees & R Wardell

You are hereby summoned to attend the following Meeting of: Tatworth and Forton Council Parish Council.

Time: 7.00pm Date: 2nd July 2026

Place: Main Hall Tatworth Memorial Hall

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)

Nigel Tinley Clerk 26th June 2026

7pm **PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration. The Parish Council may also wish to ask for the Somerset Councillors support on any matter of particular concern to the Parish. Members of the public are asked to restrict their comments and/or questions to three minutes. This is restricted to 15-minute period.

Reports from Somerset Councillors and Police

AGENDA

109/26 Apologies for Absence – to receive apologies for absence (Section 85(1) of the Local Government Act 1972)

110/26 Declarations of interest Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

111/26 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 4th June 2026.

112/26 To consider and respond to Planning application [26/01206/FUL](#) the Construction of a hardstanding for use as a vehicle turning head at "Land South of Southmead" Perry St.

113/26 Chairman's Announcements

114/26 Update from the Clerk regarding Councillor Vacancy

115/26 Appoint a Councillor to represent the Parish as a Tatworth Memorial Hall Trustee.

116/26 Report from Councillor Doel from the joint surgery with the Police. The next is booked for 24th July, will need Councillor representation.

117/26 To review Christmas Lunch provision for the Parish- Councillor Brown

118/26 To consider actions needed in respect to road safety concerns at

- a) A358 turning by St John,s Church**
- b) Crossroad at Whitegate Forton**

119/26 New flood resilience funding - how can this help Tatworth and Forton Parish area, i.e. funding being provided to FWAG to help them complete projects to alleviate the flooding in our area. Councillor Patay.

120/26 To discuss and consider actions regarding the path running between Post Office Lane and Kents Close causing people to slip.

121/26 Persimmon Homes have requested a pre-application meeting with Councillors as they are intending to put in an application shortly for “Land adjoining Holbear, Forton Rd. Chard was also invited but the Clerk replied that they would prefer a public meeting. Consider our response.

122/26 Clark to update the Councillors on new email system and website.

123/26 To adopt the following policies as recommended by the Finance committee.

- a) Grant assessment and awarding policy**
- b) Financial Regulations**
- c) Investment Policy**
- d) Reserves Policy**

124/26 To adopt the following Risk Assessments as recommended by Committees

- a) Financial risk assessment**
- b) Cemetery risk assessment**
- c) Amenities risk assessment**

125/26 Report on finances up to 23rd June 2026. Any questions to the Clerk

126/26 Clerks report

127/26 Invoices for Payment:

Invoices where Councillors have a financial interest.

Claire Brown (Purchase Craft Items-Youth Budget)

£123.80 Inc VAT

128/26 Invoices for Payment: Normal Invoices

Chard Responders (Donation re 101/26)	£300.00 No VAT
PAFOTS (Donation Photography Comp-Youth Budget)	£75.00 No VAT
Rooster Bus (Lyme Regis & Crealy Trips-Youth Budget)	£870.00 No VAT
MACS Design & Print (Printing Newsletter)	£329.00 No VAT

Paid by Clerk Burial Account

B&Q (Online order Waterbutt for Cemetery Shed)	£84.99 Inc VAT
Amazon (Replacement outside tap for Cemetery)	£8.49 Inc VAT

Paid by Clerk Main account

Post Office (Stamps)	£7.28 No VAT
Tesco (Greeting Cards)	£4.00 Inc VAT
Wonder Cinema (deposit 26 Sept Cinema event)	£210.00 No VAT

Net Staff Salaries £1484.72

HMRC £2133.71

129/26 Matters which the Councillors wish to report. No Decisions can be made

130/26 To resolve to exclude the Press and Public, and to agree that agenda items from 131/26 be dealt with after the public (including Press) have been excluded.

As publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to meetings) Act 1960

131/26 To consider parking issues within the Parish and decide what actions can be taken to improve road safety.

DATE NEXT MEETING: 6th August 2026