



# **TATWORTH AND FORTON PARISH COUNCIL NOTICE OF AN ORDINARY MEETING OF THE CEMETERY COMMITTEE**

**To: Councillors C Doel, R Down, E Peadon, B Quinn, K Patay, M Rees,  
R Wardell.**

**You are hereby summoned to attend the following Meeting of: Tatworth and  
Forton Council Cemetery Committee**

**Time: 7.00pm**

**Date: 18<sup>th</sup> June 2026**

**Place: Brewer Room Tatworth Memorial Hall**

**MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL  
COUNCIL MEETINGS (Public Bodies (Admission to Meetings) Act 1960)**

**Nigel Tinley**

**Clerk**

**12<sup>th</sup> June 2026**

**7pm PUBLIC PARTICIPATION** (Prior to the start of the Meeting) An opportunity for questions and comments from members of the public raising any matter of concern affecting Tatworth & Forton Cemetery not already on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matter for further consideration.

## **AGENDA**

**25/26 Apologies for absence** – receive apologies for absence and to approve the reasons given

**26/26 Declarations of interest:**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or, if he/she has not notified the Monitoring Officer of it.

**27/26 To confirm the re co-option of "member of public" Jonathan Coates onto the Cemetery Committee.**

**28/26 Election of the Chairman of the Cemetery Committee.**

**29/26 To approve and sign as a correct record Minutes of the Cemetery Committee Meeting held on 16<sup>th</sup> April 2026**

**30/26 To approve Cemetery Terms of Reference and Risk assessment.**

**31/26 Finance Report – Clerk**

**32/26 2026 Memorial Safety Testing Schedule**

**33/26 An update on the Cemetery extension planning application-Clerk**

**34/26 Projects for 2026-2027**

- a. Garden of Remembrance yew hedge, Consider quotations to supply 300 Yew Trees.
- b. Powder coat railings, Update on time scales.
- c. Reinstating grass bank under new car park railings with daffodil bulbs
- d. Repainting of gateway and entrance.

**35/26 Maintenance issues.**

- a. Repair Cemetery shed, consider quotation
- b. To approve replacement of water butt to collect water from shed roof, budget £100 for a 230L butt.
- c. Rabbits in the Cemetery
- d. Replacing tap.

**36/26 Progress report from Clerk regarding upgrading Cemetery rules**

**37/26 Matters which the Councillors wish to report.**

**Date of Next Meeting – 20<sup>th</sup> August 2026.**