



## TATWORTH AND FORTON PARISH COUNCIL

### Notice of a Meeting of the Parish Council

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Chairman G Beattie and Councillors

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Tatworth and Forton Parish Council</b>
Time...	<b>7.00pm</b>
Date...	<b>Thursday 10<sup>th</sup> October 2019</b>
Place...	<b>The Brewer Room Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW</b>

Councillors will be discussing all the items listed overleaf on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC  
Parish Clerk  
3<sup>rd</sup> October 2019

#### **7.00pm (Prior to the start of the meeting)**

##### **Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

##### **Reports from County and District Councillors**

The County and District Councillor are invited to give short oral reports on matters affecting Tatworth and Forton. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes

# AGENDA

93/19 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

94/19 Declarations of interests

*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

95/19 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 5<sup>th</sup> September 2019. (LGA 1972 sch 12, para 41(1))

96/19 Matters for report information purposes only

- 87/19 Planning Discussion
- 88/19/1 Grant Award Assessment Policy – see 100/19/2
- 88/19/4 Charity Scope
- 88/19/5 Christmas Party
- 88/19/6 Christmas Lunch

97/19 Chairman's Announcements

98/19 Planning

## New Planning Applications

*Planning Application – 18/01068/LBC – The carrying out of various internal and external alterations (part retrospective). Tithe Barn Pye Lane Forton TA20 4HN – 09/10/19 – Amended Plans with additional information*

*Planning Application – 19/02341/FUL – The erection of a two storey side extension to dwellinghouse. 52 Watermead Tatworth TA20 2QN. 23/09/19*

*Planning Application – 19/02407/FUL – Proposed erection of cattle shed and lean-to machinery store. Willeys Farm Forton 28/10/19*

*Planning Application – 19/02549/HDG – Notification of intent to remove 2 Metres of hedgerow. Land OS 2181 Loveridge Lane Tatworth Somerset. 28/10/19*

*Planning Application – 19/02695/DPO – Application to discharge a S106 Agreement dated 5<sup>th</sup> October 2004 between South Somerset District Council and Mr & Mrs J M Richards relating to non-fragmentation of holding. Eden Cottage Bounds Lane Tatworth TA20 2TJ 18/10/19*

## Planning Application Decisions

*Planning Application – 19/01410/HOU – Erection of a single storey rear extension. – 18 Langdons Way Tatworth TA20 2TH – 10/09/19*

- (1) To note the return of the External Auditor's AGAR (Annual Governance and Accountability Return 2018/19) and in particular to note the stated qualified report contained therein :-
  - (a) To refer the qualifying report to the Finance & Personnel Committee in case any further action is deemed necessary
  - (b) To note the posting of the concluded AGAR on the Parish Council main notice board and web site.
  - (c) To note the posting of the Conclusion of Audit Notice
- (2) To receive and approve the Parish Council's amended Financial Regulations  
*(Recent enacted legislation is the reason why these amended Financial Regulations are being presented for approval)*
- (3) To receive and approve the Parish Council's Scheme of Delegation *(Attached and see the Clerk's report)*
- (4) To receive and approve the Parish Council's amended Grant Assessment and Awarding Policy *(Attached)*
- (5) To receive and approve the Parish Council's Environment Policy *(Attached)*

1. To note the following items of expenditure for the months of August and September 2019

Parish Council

(49)	Eclipse	Home Life X – September	14.67	2.93
(50)	PKF Littelljohn LLP	External Auditor Fee	300.00	60.00
(51)	Viking	Stationery	35.98	7.20
(52)	SSDC	Village Ranger – August	288.60	57.72
(53)	Viking	Stationery	126.98	25.40
(54)	Local Councils	UpDate – 2020	75.00	
(55)	Mr B Poole	Clerk's Salary & Expenses – Sept	1331.92	

2. To retrospectively approve the recommendations of the Finance & Personnel Committee in respect to the following Grant Funding Cheques. *( See the Clerk's comments in his monthly report)*

(a)	Thorncombe PC	TAVBUS	400.00
(b)	St John's Toddlers	Play House & Chairs	400.00
(c)	St John's Church	Christmas Lights	400.00
(d)	Chard Carnival	Walkie Talkies	400.00
(e)	Memorial Hall	Toilet Floor	400.00
(f)	Wives Group	Defibrillator contribution	400.00
(g)	Life Skills	Admin set up	400.00

- (1) Mapping Service Working Group – Sharing of Responsibilities

**102/19 Correspondence**

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|-----|--------------------|--|
| (1) | Clerks & Councils  | Direct September 2019 – Issue 125      |
| (2) | Somerset Waste     | Partnership Briefing – September 2019  |
| (3) | PKF Littlejohn LLP | Completion of limited assurance review |
| (4) | Local Councils     | Update Issue 233 October 2019          |
| (5) | SW Councils News   | Autumn 2019                            |

**92/19 Date and Time of next meeting :-**

**Finance & Personnel Committee Meeting – Thursday 24<sup>th</sup> October 2019 – Brewer Room at 7.00 pm**

**Parish Council Meeting – Thursday 7<sup>th</sup> November 2019 – Brewer Room at 7.00 pm**