



TATWORTH AND FORTON PARISH COUNCIL

Notice of Finance & Personnel Committee Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Chairman M Mercer and Councillors G Beattie J Davison R Down J MacOmish.

You are hereby summoned to attend the following meeting:

Meeting of...	Tatworth and Forton Parish Council's Finance & Personnel Committee.
Time...	7.00pm.
Date...	Thursday 2nd May 2019.
Place...	Brewer Room Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW.

Councillors will be discussing all the items listed overleaf on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC
Parish Clerk
Thursday 25th April 2019

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Reports from County and District Councillors

The County and District Councillor are invited to give short oral reports on matters affecting Tatworth and Forton.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

A G E N D A

FPC10/19 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

FPC11/19 Declarations of interests.

FPC12/19 To approve and sign as a correct record the Minutes of the Parish Council Finance & Personnel Meeting held on Thursday 24th January 2019. (LGA 1972 sch 12, para 41(1))

FPC13/19 Matters for Information Purposes only

FPC14/19 Chairman's Announcements.

FPC15/19 Resolutions

- (1) To receive the Draft Statement of Accounts for the year-end 31st March 2019.**
- (2) To give consideration to a Draft 5 Year Plan**
- (3) To resolve to set up a working party of interested persons to consider all aspects of traffic movement with particular reference to reducing speeding within the community of Tatworth & Forton Parish.**
- (4) To resolve to set up a working party to research future Youth Provision for the community of Tatworth & Forton (the suggestion being Two of the following - Parish Council – Youth Club Leaders – Parents/Carers) that they might amongst other potential projects look at the following initiatives:)**
 - (a) To provide pump priming towards the setting up of a Pop Up Café.**
 - (b) To provide short term financial assistance with the running costs of Tatworth Community Youth Club in 2019-20**
 - (c) That the Parish Council gives serious consideration to within the community of Tatworth & Forton Parish Council the financial supporting of Youth Provision both in this financial year and also within the future annual budgeting process**

(5) To note the successful Appraisal outcome for the Parish Clerk Mr B Poole

FPC16/19 Matters for information purposes only

FPC17/19 Correspondence

FPC18/19 Date and Time of next meeting – 15th August 2019 - commencing at 7.00 pm.