



## TATWORTH AND FORTON PARISH COUNCIL

### Notice of a Meeting of the Parish Council

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Chairman G Beattie and Councillors S Adams S Beattie K Bisogno R Down A Goody M Mercer J MacOmish E Peadon K Robbins "R" Wardell and K Wilson

You are hereby summoned to attend the following meeting:

Meeting of... **Tatworth and Forton Parish Council**  
Time... **7.00pm**  
Date... **Thursday 9<sup>th</sup> January 2019**  
Place... **The Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW**

Councillors will be discussing all the items listed overleaf on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC  
Parish Clerk  
2<sup>nd</sup> January 2020

#### **7.00pm (Prior to the start of the meeting)**

##### **Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

##### **Reports from County and District Councillors**

The County and District Councillor are invited to give short oral reports on matters affecting Tatworth and Forton. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes

## AGENDA

1/20 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

2/20 Declarations of interests

*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

3/20 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 5<sup>th</sup> December 2019. (LGA 1972 sch 12, para 41(1))

4/20 Matters for report information purposes only

118/19/1	Beechway Fore Street Tatworth (109/19)
118/19/2	Grant Application Award Policy (109/19/4b)
118/19/5	Zembard Lane Car Park (110/19/5)
121/19/2	Chard Town Council – Invoice
121/19/3	Still waiting for updates

5/20 Chairman's Announcements

6/20 Planning

### New Planning Applications

**Planning Application – 16/02874/FUL – Proposed residential development with associated access and infrastructure – Land adjoining Holbear Forton Road Chard - Amended Application - 24/12/19**

**Planning Application – 19/02644/OUT – Outline application for the erection of 1 No New dwelling and the erection of two storey extension to existing dwelling together with a new access all other matters reserved. – Beechway Fore Street TA20 2SW Revised Application - 24/12/19**

**Planning Application – 19/03255/SZ73 – S73 application to vary conditions 1 (commencement time scale) 2 (approved plans) 3 (materials) 4 (flood plain compensation works) 5 (scheme of landscaping) and 6 (surface water drainage) of approval 18/00186/FUL to allow for reduction in size and realignment of ridge of the proposed dwelling – Station Road Chard Junction Chard TA20 4QN Beechway Fore Street TA20 2SW - 09/01/2020**

### Permitted Planning Applications

7/20 Resolutions

(1) To receive the Draft Minutes of the Finance & Personnel Committee Meeting held on Thursday 12<sup>th</sup> December and note the decisions thereto. (attached)

(2) To resolve to accept the Finance and Personnel Committee's recommendation (FP&C 37/19) that the Parish Council proceeds to purchase in this current year 12 No Samsung Galaxy Tablets (2019) 8"32 GB WiFi in the sum of £1816.00 plus vat. (see attached report)

- (3) To resolve to receive the Parish Clerk's Digital Circulation report and the recommendation contained therein. *(attached)*
- (4) To consider the following tenders and to resolve a successful contractor.
- (a) **Tender One**
- Grounds Maintenance Contract. – Year One Price all ex.vat
- |              |  |
|--------------|--|
| Contractor A | £39,908  |
| Contractor B | £10,727*   |
| Contractor C | £8,445 <i>(not comparable one requirement omitted)</i> |
- (b) **Tender Two**
- Village Agent Contract. – Year One Price all ex.vat
- |              |  |
|--------------|--|
| Contractor A | £13,128*   |
| Contractor B | No quoted  |
| Contractor C | £8119 <i>(not comparable approximation has been in one instance)</i> |
- (Three members of the Finance Committee were present when the received tenders were opened and those marked with an asterisk are recommended to be appointed as the successful contractor)*
- (5) To receive from the Finance & Personnel Committee a re-drafted Grants Award Policy and to resolve to formally approve its acceptance. *(FP&C35/19.1)*
- (6) To receive the Evolis Speed Indicator Device Report and the recommendations contained therein. *(attached)*
- (7) To receive a MUGA Report and the recommendations contained therein. *(attached) (it should be noted that a grant application has been made to The Avon & Somerset Police Community Trust (Road Safety Fund) for £1,5000. The result of which will not be known until the end of April)*
- (8) To receive from the Finance & Personnel Committee recommendations as to a Budget for 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 and to resolve to formally approve its adoption. *(Supporting papers attached)*
- (9) To resolve to agree a Precept for 2020-2021

## 8/20 Finance

### Parish Finance

(82)	St John's Church	Church Room Hire	20.00	
(83)	Mr B Poole	Salary – December 2019	1384.82	
(84)	C R Ellis Partnership	Grass and Hedge Cutting	330.00	66.00
(85)	Eclipse	Home Life X	14.67	2.93
(86)	Viking	Stationery	154.49	30.91
(87)	Viking	Brother Ink Jet	157.00	31.40
(88)	Viking	Ink Jets	99.49	19.90
(89)	B E Powell & Sons	3 <sup>rd</sup> Qtr Payment	1119.00	223.80

## **Cemetery Finance**

(5) B E Powell & Sons                      3<sup>rd</sup> Qtr Payment                                      1485.00    297.00

## **9/20            Matters raised for information purposes only**

(a) Christmas Lunch – Cllr. A Goody

## **10/20           Correspondence**

- |     |                 |  |
|-----|-----------------|--|
| (1) | Vision.ict.com  | Winter 2019 Newsletter   |
| (2) | nalc            | LO9-18 The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018.  |
| (3) | nalc            | Information for local councils to start preparing for the website accessibility regulations (August 2019). |
| (4) | SSDC            | Declaration of Result of Poll  |
| (5) | SSDC            | Revised Planning Application for land adjoining Holbear Forton Road Chard – 16/02874/FUL                   |
| (6) | SALC            | The Good Councillor’s Guide to Transport Planning  |
| (7) | Wellers Hedleys | Legal News – Winter 2019/2020  |
| (8) | SW Councils     | NEWS – Winter – December 2019  |
| (9) | PSMA            | Information  |

**10/20           Date and Time of next meeting :- Amenities Committee Meeting – Thursday 30<sup>th</sup> January 2020**

**Parish Council Meeting – Thursday 6<sup>th</sup> February 2020**