



## TATWORTH AND FORTON PARISH COUNCIL

### Notice of a Meeting of the Parish Council

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Chairman G Beattie and Councillors S Adams S Beattie K Bisogno R Down A Goody M Mercer J MacOmish E Peadon K Robbins "R" Wardell and K Wilson

You are hereby summoned to attend the following meeting:

Meeting of... **Tatworth and Forton Parish Council**  
Time... **7.00pm**  
Date... **Thursday 6<sup>th</sup> February 2020**  
Place... **The Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW**

Councillors will be discussing all the items listed overleaf on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC  
Parish Clerk  
2<sup>nd</sup> January 2020

#### **7.00pm (Prior to the start of the meeting)**

##### **Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session<sup>1</sup>, but the Chairman may decide to refer any matters raised for further consideration.

<sup>1</sup>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

##### **Reports from County and District Councillors**

The County and District Councillor are invited to give short oral reports on matters affecting Tatworth and Forton. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes

## AGENDA

11/20 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

12/20 Declarations of interests

*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

13/20 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 9<sup>th</sup> January 2020. (LGA 1972 sch 12, para 41(1))

14/20 Matters for report information purposes only

118/19/1 Beechway Fore Street Tatworth (109/19)  
118/19/2 Grant Application Award Policy (109/19/4b)  
118/19/5 Zembard Lane Car Park (110/19/5)  
121/19/2 Chard Town Council – Invoice  
121/19/3 Still waiting for updates

15/20 Chairman's Announcements

16/20 Planning

### New Planning Applications

**Planning Application – 19/02169/HOU – Formation of vehicular access and off road parking 2 Dyke Hill Perry Street South Chard TA20 2PY – 10/03/2020**

**Planning Application – 19/03015/OUT – Outline application with all matters reserved for the erection of one dwelling – Land adjacent to Cranford House Waterlake Road Tatworth TA20 2NZ 07/02/2020**

**Planning Application – 19/03369/FUL – Change of Use of land to Equestrian and extension to existing barn. Manor Farm Manor Farm Close Tatworth and Forton TA20 2SQ - 06/02/2020**

**Planning Application – 19/03512/HOU – The erection of a greenhouse (part-retrospective) Manor Farm Manor Farm Close Tatworth and Forton TA20 2SQ - 09/03/2020**

**Planning Application – 20/00085/HOU – Addition of stairs and associated decking to French doors to rear of the dwelling. – Maple Langdons Way Tatworth TA20 2TH – 04/02/2020**

**Planning Application – 20/00088/S19 – Application to vary condition 2 (approved plans) of planning approval 16/03717/LBC to allow the addition of a second conservation style rooflight.- Parrocks Cottage Parrocks Lane Tatworth TA20 2PB - /03/02/2020**

### Permitted Planning Applications

17/20 Resolutions

(1) To formally note the resignation of Margaret Merecr as a Parish Councillor.

- (2) To receive from the Finance Working Party recommendations as to a Budget for 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 and to resolve to formally approve its adoption. *(Supporting papers attached)*
- (3) To resolve to agree a Precept for 2020-2021
- (4) To consider the following tenders and to resolve a successful contractor.

**(a) Tender One**

Grounds Maintenance Contract. – Year One Price all ex.vat

Contractor A	£39,908
Contractor B	£10,727*
Contractor C	£8,445 <i>(not comparable one requirement omitted)</i>

**(b) Tender Two**

Village Agent Contract. – Year One Price all ex.vat

Contractor A	£13,128*
Contractor B	No quoted
Contractor C	£8119 <i>(not comparable approximation has been in one instance)</i>

*(Three members of the Finance Committee were present when the received tenders were opened and those marked with an asterisk are recommended to be appointed as the successful contractor)*

**8/20 Finance**

**Parish Finance**

(90)	Eclipse	Home Life X	14.67	2.93
(91)	SSDC	Village Ranger Nov 4/20 <sup>th</sup>	288.60	57.72
(92)	SSDC	Village Ranger Dec 9/19 <sup>th</sup>	288.60	57.72
(93)	Viking	Stationery	57.80	11.56
(94)	Dyke Hill Post Office	Postage	19.96	

**Cemetery Finance**

**9/20 Matters raised for information purposes only**

**10/20 Correspondence**

(1)	CAB South Somerset	Seeking Grant Funding
(2)	SSDC	Future of Local Government in Somerset
(3)	Local Councils Update	Issue 236 January/February 2020
(4)	SLCC	Reminder – Unpaid Cheques
(5)	South West Councils	News – Winter 2020
(6)	Running Imp	VE Day Celebrations

**11/20 Date and Time of next meeting :- Finance & Personnel Committee – Thursday 27<sup>th</sup> February 2010**

**Parish Council Meeting – Thursday 5<sup>th</sup> March 2020**