



TATWORTH AND FORTON PARISH COUNCIL

Notice of a Meeting of the Parish Council

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Chairman G Beattie and Councillors S Adams S Beattie K Bisogno R Down A Goody M Mercer J MacOmish E Peadon K Robbins "R" Wardell and K Wilson

You are hereby summoned to attend the following :-

Meeting of... **Tatworth and Forton Parish Council**
Time... **7.00pm**
Date... **Thursday 5th March 2020**
Place... **The Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW**

Councillors will be discussing all the items listed overleaf on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC
Parish Clerk
2nd January 2020

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

Reports from County and District Councillors

The County and District Councillor are invited to give short oral reports on matters affecting Tatworth and Forton. Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes

AGENDA

22/20 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

23/20 Declarations of interests

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

24/20 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 6th February 2020. (LGA 1972 sch 12, para 41(1))

25/20 Matters for report information purposes only

14/20/2	Zembard Lane Car Park	(110/19/5)
14/20/3	Chard Town Council – Invoice	(121/19/2)
14/20/5	Android Tablets & Board Portal	(7/20/2/3)
14/20/6	Evolis Speed Indicator Device	(7/20/6)
17/20/1	Councillor resignation	
17/20/3	Precept 2020-2021	
17/20/4	Tender One	

26/20 Chairman's Announcements

27/20 Planning

New Planning Applications

Planning Application – [10/02169/HOU](#) – Formation of vehicular access and off road parking – 2 Dyke Hill Perry Street South Chard TA20 2PY - **12/03/2020**

Permitted Planning Applications

28/20 Resolutions

- (1) To resolve to accept Tatworth Playing Field Committee's request to release the funds currently held by the Parish Council in a specified ERM totalling £10,478.00 in order that the required repairs to the MUGA might be undertaken. Such undertaken to be the final and total obligation of the council.**
- (2) To take note of the message from South Somerset District Council in respect to the Housing and Economic Land Availability Assessment (HELAA) consultation and to consider a response if appropriate.**
- (3) To resolve in what format the 2020 Annual Parish Meeting scheduled for Thursday 2nd April 2020 should be arranged.**
- (4) To resolve to note that the Parish Council can now proceed to fill the Casual Vacancy**
- (5) To resolve to consider a request from CAB to provide it with a financial grant**
- (6) To resolve to note the formal resignation of the Parish Clerk Mr B Poole wef 31st May 2020.**

29/20 Finance

Parish Finance

(104)	SLCC Enterprises	Practitioners' Conference	424.00	40.00
(105)	BT	Telephone Account	182.92	36.58
(106)	R Down Plant Contractor	Cemetery Gateway	130.00	26.00
(107)	Mr B Poole	Salary & Expenses	1514.87	
(108)	Cllr. A Goody	Christmas Lunch	175.39	
(109)	Cllr A Goody	3 metre Ethernet lead	3.48	.70

Cemetery Finance

30/20 Matters raised for information purposes only

31/20 Correspondence

(1)	St Margaret's Hospice	Fundraising Volunteer Roundup – March – May 2020
(2)	Mrs F Constable	Parking – Post Office Lane
(3)	Unity Trust	Bank Switching Forms
(4)	SSDC	Land Availability Assessment
(5)	Local Councils	Update – Issue 237 – March 2020

32/20 Date and Time of next meeting:- Amenities Committee – Thursday 28th March 2020

Annual Parish Meeting – Thursday 2nd April 2020