



Amenities Committee Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

To Committee Chairman J MacOmish Councillors K Bisogno E Peadon together with ex-officio members' G Beattie and R Down

You are hereby summoned to attend the following meeting:

Meeting of...	Tatworth and Forton Parish Council's Amenities Committee
Time...	7.00 pm
Date...	Thursday 30th January 2020
Place...	Brewer Room Tatworth Memorial Hall, Kents Lane, South Chard TA20 2QW

Councillors will be discussing all the items listed on the Agenda.

Bruce Poole BA (Hons) FSLCC MMC
Parish Clerk
7th November 2019

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Tatworth and Forton. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded

AGENDA

- AC1/20 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))**
- AC2/20 Declarations of interests**
- AC3/20 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Thursday 14th November 2019. (LGA 1972 sch 12, para 41(1))**
- AC4/20 Matters for report purposes only.**
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| (1) Cemetery Extension Report | AC37/19/2 |
| (2) Purchase of 3 No. Benches | AC37/19/3 |
| (3) Residual work in the Jubilee Field – wet areas - laying of bark - wildflower beds | AC37/19/4 |
| (4) Planning Application | AC37/19/5 |
| (5) Tree Planting – Chard Support Group | AC37/19/6 |
| (6) Carbon Print Awareness – Councillor Bisogno | AC37/19/8 |
| (7) Car Park on Dyke Hill | AC38/19/2 |
| (8) Installation of 2 nd Gate to Cemetery additional land | AC39/19 |
| (9) Woods for Water project | AC38/19/1 |
| (10) Tenders – Grounds Maintenance & Village Ranger | AC38/19/3&4 |
| (11) CCTV Surveillance Camera | AC38/19/5 |
- AC5/20 Resolutions**
- (1) To agree as a matter of urgency what remedial steps should be taken to alleviate the overflow of water from the Jubilee Field into School Lane.**
 - (2) To receive a draft copy of the proposed Amenities Budget 2020-2021.**
 - (3) To receive a draft copy of a proposed Request for Tender in respect to the Jubilee Field.**
 - (4) To note the receipt of an interim invoice in the sum £3,900 incl. vat from R M Cameron Environmental Services Limited with regard to the Cemetery extension field.**
 - (5) To resolve to ascertain the future use of Coombses Pond as a village facility**
- AC6/20 Matters for information purposes only**
- AC7/20 Correspondence**
- AC8/20 Date and Time of next Meeting – Thursday 26th March 2020**