



# TATWORTH AND FORTON PARISH COUNCIL

## Minutes of the Virtual Ordinary Meeting of Tatworth & Forton Parish Council

Held on 14 January 2021 at 7pm

Present: Councillors: S Adams, S Baldwin, T Eggins, A Goody, C Heal, L Matthey, J MacOmish, E Peadon, R Wardell, and Locum Clerk R Munday.

District Councillors Keaton and Wade provided members with an update of delays in the planning process, indicating that there was a pause on all applications. Reference was made to the refurbishment of the Octagon Theatre.

### **169/21 To Receive Apologies.**

Apologies for absence were received from Councillors Marsh, Robbins and Down.

### **170/21 Declarations of Interest.**

Councillor Anne Goody declared an interest in item 178/21, payment for new laptop.

### **171/21 Approve and sign as a correct record Minutes of the Parish Council Meeting held on 3<sup>rd</sup> December 2020.**

Proposed by Councillor Goody, Seconded by Councillor Baldwin that these be approved.

### **172/21 Chairman's Announcements.** None

### **173-21 Planning:**

Councillor Wardell presented a report of applications which he had reviewed. A Copy of this report is attached to these minutes.

**20/03534/TPO** 6 Beaufitz Place:- Surgery works to No. 1 Tree. Approved by SSDC

**18/01068/LBC** Tithe Barn, Pye Lane: Alterations to existing outbuilding to form ancillary accommodation to dwelling house, to include partial change of use.

Proposed by Councillor Eggins, seconded by Councillor MacOmish that the application be approved. Councillor Peadon abstained.

**20/02933/FUL**

Eden Ridge Poultry Farm, Erection of a lean-to extension to Agricultural Barn and installation of Bio Mass Boiler.

Noted that the removal of the hedgeway had already taken place. Needs to be replaced.

Proposed by Councillor MacOmish, seconded by Councillor Heal that the application be approved. Subject to the forgoing.

**20/01912/LBC**

Chardstock House Burrige Cross Lane.  
Demolition of outbuildings and replace with garage and Store.

Refused recommendation on the grounds given in Councillor Wardells report.

Proposed by Councillor MacOmish, seconded by Councillor Goody. 4 in favour, Councillor Eggins against, Councillors Adams, Heal and Matthey abstained. Councillor Peadon left the meeting.

**174/21 Jubilee Field, Future development.**

Proposed by Councillor Goody, Seconded by Councillor Wardell and agreed that the item be left until after the budget discussion.

**175/21 Community Speedwatch.**

Noted that the group was being reformed and will recommence activities as appropriate. Agreed that support previously given would continue.

**176/21 Parish Footpath Officer.**

Councillor Goody reported that she had been approached by a resident who was willing to take on this role, walking the paths and undertaking minor works as required. Noted that some other Parishes had long standing working parties. Thanks were expressed with council pleased to accept the offer.

## 177/21 Working Parties.

Noted that to assist with council activities and as to make an informed decision before a meeting, a pre-meeting would be of benefit and so as to make an informed decision before a meeting, a pre-meeting would be of benefit.

Proposed by Councillor Goody, seconded by Councillor Adams that agenda's should be discussed in a pre-meeting, so that an informed decision could be made.

## 178/21 Invoices for Payment.

	Gross	VAT
<b>Microshade Hosted Service</b>	£860.40	£172.00
Information Commissions Office		
Membership	£35.00	NIL
<b>Powell &amp; Son's</b>		
The Cemetery	£1529.00	
Footpaths - visibility splays	£925.75	
Allotment & Jubilee Fields	£226.50	
Total	£3218.10	£536.35
<b>Eclipse</b>	£17.60	£2.93
<b>Vision ICT</b> Website Hosting and Support	£115.00	£23.00
<b>Powell &amp; Sons</b>		
Cutting and removing long grass from around trees in Jubilee Field	£985.00	
Installing 3 benches in Jubilee Field	£90.00	
Re-concreting collapsed and sunken Grave in the Cemetery	£85.00	
Total	£1160.00	£232.00
<b>Steve's Wooden Products</b>		
Replacement cupboard at Cemetery	£150.00	
<b>Cllr. Anne Goody</b>		
Purchase HP Laptop	£334.00	£55.67
<b>Locum Clerk's Salary</b>		
1st April 2020/31 December 2020:		
560 hrs over 40 weeks	£8864.80	
Postage	£37.35	
Stationery and Machine usage	£35.00	

Home Telephone (when office facility  
unavailable) £10.00

**PKF (External Auditor)** £360.00 £60.00

Proposed by Councillor Wardell, seconded by Councillor MacOmish that the invoices be paid. Agreed that the chq's be signed by Councillors Wardell and Adams.

### **179/21 Budget for 2021/2022.**

Councillor Anne Goody presented the Budget for 2021/22 as recommended by the Finance and Personal Committee for approval. Members requested clarification of various items, in particular the Amenities committee budget.

Finally, it was proposed by Councillor Heal, seconded by Councillor Eggins and agreed that the precept for 2021/22 remain unchanged at a figure of £46800. Councillor John MacOmish abstained.

### **180/21 Confidential Matters-Staffing**

Councillor Goody had circulated copies of contracts for the post of Clerk and Administration assistant as proposed by the finance and personnel committee. These drafts were then approved for discussion with the officers.

### **181/21 Date of Next Meeting: 4 February 2021 at 7pm.**