



TATWORTH AND FORTON PARISH COUNCIL

Minutes of the Virtual Ordinary Meeting of Tatworth & Forton Parish Council

Held on 26 April 2021 at 7pm

Present: Chairman: R Down, Councillors: S Adams, T Eggins, A Goody, C Heal, L Matthey, E Peadon, R Wardell, K Robbins, and S Baldwin.
Member of Public, Adam Smith

Reports from County and District Councillors.

Councillors Martin Wale Provided a background for the regulation committee considering the Holbear development, Forton Rd. It was noted that there was no mention of increased traffic, Schooling or Flooding towards Forton. No decision was made with the application again being deferred.

Councillor Kenton reported on proposed changes in the recycling collections, when collection bags will be used for plastics and main collection being moved to every 3 weeks.

Hoped that a meeting regarding the Fore Street application could be arranged with the planners and the applicates agents.

Somerset County Councillor Verdon reported briefly on the pending unitary decision.

Police Report

A report had been received detailing the incidents reported over last month.

214/21 To Receive Apologies.

Apologies were received from Councillor J MacOmish (Family) and Councillor M Marsh (Work)

215/21 Declarations of Interest.

Councillor Down recorded an interest in planning 20/02249 and 20/02247.
Councillor Adams declared an interest in planning 20/02596.

216/21 Approve and sign as a correct record Minutes of the Parish Council Meeting held on 4th March 2021.

Proposed by Councillor Goody, Seconded by Councillor Robbins, that they be approved.

217/21 Chairman's Announcements.

The chair indicated that he had just received an email which had not been read but would be circulated. A donation to the Duke of Edinburgh's Award Scheme to be considered.

218-21 Planning:

20/01597. Full, amended plan for land adjoining 56 Watermead, now for consideration for one dwelling.

Resolved to continue to objection as, one of the last green spaces, existing seating, previously used as an emergency helicopter landing, additional traffic movement at an existing busy junction.

20/02249 Additional information and amended plans.

20/02247 as for 20/02249 Councillor Wade referred.

20/02933/Ful Withdrawn

20/02834/Ful Permitted

20/01912/LBC Withdrawn

20/01911/Hou Withdrawn

20/02596 Hou Permitted

20/03773/Ful Willey's Farm.

Conversion and extension of existing agricultural shed. Proposed Councillor Heal, seconded Councillor Matthey and agreed that approval be given. Councillor Peadon abstained.

016/02874/Full. Deferred to the regulatory committee.

21/00688/Rem. Cranford House, Waterlake Rd.

Resolved matters, outline approved 19/03015/Out. Proposed Councillor Matthey, seconded by Councillor Eggins and agreed that approval is given. Councillor Peadon abstained.

220/21 SID Update on Installation.

Revised quotation received from supplier. Now in communication with SCC traffic management and providing detail requested.

221/21 Future of Jubilee Field

Survey of residents to be undertaken. Suggested community Woodland with wildflower planting. Agreed matter to be deferred and considered by next available Cemetery committee. (?? Should it be amenities).

Councillor Robins to provide the clerk with a draft scheme.

222/21 Jubilee Field/Forton

No response from owner of empty property in Forton, appears to be unoccupied.

Agreed that the item be deferred pending for more information.

223/21 Correspondence/Emails.

No correspondence recorded and emails per schedule already circulated. The items were noted.

224/21 Clerks Report.

External Auditors 19/20

Littlejohns drew attention to members payments and lack of Disclosure of Interests.

The Auditors had received on challenge from a member of the public covering 20 items.

Subsequent to my communication with Littlejohns a final report has been circulated to all members for discussion.

Internal Audit 20/21

I have discussed requirements with the internal auditors and have received a tick/check list for the year.

PAYE

Up and running

Allotment Invoices

Being Prepared

Banking

The Change from Unity to NatWest is behind schedule.

Jubilee Field Ground Works

This has commenced, have visited site on three occasions, Fencing and waterflow swales have been done, but the waterflow from the spring is causing concern. The schemes designer has inspected and the situation assessed with adjustments being agreed.

As a consequence, there will be an additional cost.

PAT Testing

When getting quotes it was found that we had an unpaid invoice to Paul Rudkin £68.40 from 2018-19. Agreed that this outstanding invoice to be paid with others listed invoices 227/21.

Due to time, it was resolved that standing orders be suspended so the meeting can continue.

225/21 Somerset unitarising of Local Government.

Noted that the consultation period had expired and the matter was left in abeyance.

226/21 Community Projects.

Councillor Heal had circulated an update of her earlier paper.

Reference was made to Creech St Michael and the play equipment installed. The equipment had been provided by "Sutcliffe Play Equipment"

Noted that it may be 106 agreement monies might be available but other areas of estate provision would be imposed. ???

Following discussion, it was agreed that Councillor Heal should investigate further.

208/21 Invoices for Payment.

	Gross	VAT
KCOM Final payment (<i>a/c now closed</i>)	52.80	8.79
B.E. Powell & Son		
4th Qtr. payment for grounds maintenance Tatworth Church	612.00	102.00
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4th Qtr. payment for grounds maintenance		
1 Cemetery	1529.50	
2. Footpaths & Visibility Splays	925.75	
3. Allotment & Jubilee Field	226.50	536.35
Cllr. Heal		
NALC Training	32.44	6.49
PKF Accountants		
External Audit Fee	1704.00	284.00
Somerset Association of Local Councils:		
Training Essential Clerk Part 1	30.00	
Somerset Association of Local Councils:		
Training Essential Clerk Part 2	30.00	
Staff Salaries March	1000.31	

Proposed by Councillor Wardell, seconded by Councillor Matthey that these will be paid together with the outstanding invoice for Paul Rudkin.

Councillors Wardell and Adams to sign the cheques.

228/21 Climate Emergency Community Fund.

The Clerk confirmed that he had now received a copy of the conditions form Somerset County Council and forwarded a copy to the chair of the Finance Committee. The Clerk had not received any details of the information relative to the schemes. Therefore, the conditions could not be considered until these were available.

Councillor Goody made reference to various items within the conditions including supervision of the schemes and insurance.

Further information awaited.

229/21 Pat testing for all Councils electrical equipment.

Noted that three estimates had been requested with two responses, £90 and £40.

Proposed by Councillor Goody, seconded by Councillor Down and agreed to accept the lower estimate.

The clerk advised that a report from Microshad confirmed that only two tablets were in use and should be returned for Pat Testing in due course.

230/21 Clearance of footpaths

No payment had been received from SCC, invoices outstanding £2550.

A further communication had now been sent.

231/21 Jubilee Trees and ongoing groundworks.

The planting of trees was now out of season and the position relative to groundworks was contained in the Clerks report.

232/21 External Audit 2019-20

The external Audit report had been circulated to all members. Following brief discussion, the report was noted and agreed that the council move forward.

Confidential Matters

Resolved that in view of the confidential nature of this business to be transacted the Press and Public now be excluded.

235/21 Date of next meeting, 6 May 2021 7pm.