



TATWORTH AND FORTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tatworth & Forton Parish Council Held on 7 October 2021 at 7pm Tatworth Memorial Hall

Councillors Present: R Down (Chair), R Wardell, S Adams, S Baldwin, T Eggins, A Goody, C Heal, L Matthey, J MacOrnish , E Peadon, K Robbins.

Also present: Locum Clerk D Mears, Deputy Clerk N Tinley, County Councillor G Verdon and District Councillor J Kenton. There were two Members of the Public and no members of the press present.

Reports from County and District Councillors.

County Councillor Verdon explained that the A358 accident hot spot near the new housing estate is being looked into.

The Hole outside Perry St Club has been repaired.

The pavement repairs are on the worklist to be done.

The dead-end sign requested at Kent's Rd has been investigated and the existing signage deemed to be satisfactory.

District Councillor Kenton referred to the creation of the Unitary authority that will replace the existing 5 principal councils and the various boundary options being discussed, which will be imposed on the region.

The Elections are due to take place May 2022 with 5-year term, parishes are likely to join this election with a 5 year term.

Sand bags have been delivered to the Parish.

316/21 To Receive Apologies.

Apologies were received from Councillor M Marsh (Work)

317/21 Declarations of Interest.

Councillor Wardell declared a personal interest in planning application 21/02694/LBC, Dairs Barton as a next-door neighbour. Goody declared a personal in

agenda item 328/21 (grant applications) and Councillor Down declared a pecuniary interest in agenda item 328/21 (Christmas Lights)

318/21 Chairman's Announcements.

None

319/21 Approve and sign as a correct record Minutes of the Parish Council Meeting held on 2nd and 9th September 2021

309/21 Figure should have been £15000 not £9000.

314/21 Paragraph with Councillor Robins comments deleted as inaccurate.

Proposed by Councillor Down, seconded by Councillor Eggins and agreed subject to these amendments being adopted.

RESOLVED: That the Minutes of the Parish Council Meeting held on 2nd and 9th September 2021 be signed as a correct record with above amendments.

320/21 Flooding in the Parish- Report from working party- Councillor Heal.

Councillor Heal presented a report with photographs of issues needing addressing.

321/21 Councillors to review Council Policy Documents.

Proposed that this item be deferred until December meeting allowing the Locum and Deputy Clerk to review their suitability. Briefing session with Councillors has been suggested.

322/21 Planning

20/02249/OUT: North of Fore Street Outline for 35 Dwellings

20/02247/OUT: North of Fore Street Outline for 13 Dwellings

Considered by South Somerset Area West Committee, Applications Deferred with objection of 2 openings onto Fore St. Once a reapplication with single entry it is likely to go ahead.

20/03481/FUL: Longleaze Cottage Forton Road:

Conversion of Domestic Workshop into an Annexe/Holiday Let accommodation.

Councillor Wardell recommended that we have no objection subject to Bat & Protected Species Survey report recommendations. Seconded by Councillor Matthey, Councillors Robbins and Heal abstained, Councillor Peadon voted against. Majority approved.

RESOLVED: no objection subject to Bat & Protected Species Survey report recommendations.

21/02694/LBC Dairs Barton, School Lane:

Retrospective Application for Replacement of Timber Windows to Property.

Russ recommended no objection, seconded by Councillor Matthey

RESOLVED: no objection

21/02739/HOU: Pine Tree, Crewkerne Road:

Erection of front and rear single storey extension

Councillor Wardell recommended No objection, subject to the Specific & General Comments from the County Rights of Way Officer and the biodiversity study report comments are taken into consideration. Seconded by Councillor Matthey

RESOLVED: no objection subject to the Specific & General Comments from the County Rights of Way Officer and the biodiversity study report comments are taken into consideration

21/2710/FUL: Greenend Farm, Chilson Common:

Erection of a roof over part of the existing agricultural slurry store "A"

Councillor Wardell recommended No objection, subject to awaited opinion from Natural England. Seconded by Councillor Goody

RESOLVED: no objection subject to awaited opinion from Natural England

323/21 Queens Platinum Jubilee – Parish Celebration

Councillors discussed if the Parish Council should organise something either solely or with a group of local organisations. Councillor Down proposed and seconded by Councillor Peadon that a working group be set up.

RESOLVED: that a working party be set-up with councillors' Adams; Goody; Baldwin; Eggins; Marsh; Robbins; and Wardell be appointed to the working party. Working party to report back to Full Council with options and costing.

324/21 Zembard Lane Car Park

Councillor Robbins indicated that nothing has moved forward, no paperwork received. Work on the school should have started in August and has not.

325/21 Climate change grant-Somerset County Council.

Deputy Clerk reported that the revised quotations have been received in the name of the Parish and have been approved by Somerset County Council fund panel. Councillor Down Proposed that we go ahead, seconded by Councillor Goody and approved.

RESOLVED: that this project proceed and that the Grant Fund agreement be signed.

326/21 Change in Council Banking Arrangements.

With the change of clerk no progress to date. On the next agenda, item to consider deputy clerk to become Responsible Officer and a signatory.

327/21 Finance; Thoughts for Budget 2022-23.

No recent bank reconciliation, therefore the Council is no position to consider next year's budget. Clerk and deputy clerk to work on this during November. Cllr Goody to give Unity Bank access to Deputy clerk.

Locum Clerk gave an oral report concerning the External Audit report.

RESOLVED: to note the External Audit report and comments raised by the internal auditor. Steps will be taken to ensure these comments are addressed.

Cllr Down left the room at 20:32hrs and Cllr Wardell took the chair

328/21 Invoices for Payment.

Grants previously approved:
Chard Carnival Committee £400
Tatworth Christmas Lights £400
St. John's Toddlers £400
Tatworth Memorial Hall £400
Tatworth Amateur Pantomime Society £400
Toddlers Group South Chard Church £400

Rialtas Business Solutions (Software Support) £148.80 Vat: £24.80

Staff Salaries £1055.31 which includes 5 extra hours for Nigel to attend burial training at Bridgwater Town Council.

Quarterly PAYE payment to HMRC from Staff Salaries £621.20

Travel and Car Park for Nigel's training £23.97

Tatworth Memorial Hall. Hire of office & meetings for 6 months April-Sept 21 £780

Proposed by Councillor Peadon, seconded by Councillor Goody, all approved.

RESOLVED: to approve the payments

Cllr Down returned to the meeting and resumed the chair at 20:37hrs

329/21 Coombes Pond

Locum Clerk will read through previous lease and provide advice at November meeting.

330/21 Jubilee Field Community Woodland

Grant application for the woodland scheme was presented a month ago with the anticipation of a reply early 2022. If approved we need to discuss whether we wish to go ahead.

331/21 Unitary Council Update.

Locum clerk attended a conference and a draft structural change order is due at the end of October. A further update in November.

332/21 Matters which Councillors wish to report.

- 1) Dog Bin in Perry St has been taken down during road works, Councillor Heal will speak to contractors to ensure reinstated. Dog bin outside memorial hall full & overflowing. Chris Cooper at SSDC is our contact.
- 2) Councillor Peadon reported damage to hedge at Jubilee Fields, if reported to police we can find culprit.
- 3) Councillor Robbins reported from Crossman's development meeting we might not get the Dyke Hill parking as anticipated. As planning application has not been presented we cannot be sure.
- 4) Jubilee field signage needs reviewing.

Meeting closed at 21:17

Date of next meeting 4 November 2021 at 7pm