



TATWORTH AND FORTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tatworth & Forton Parish Council Held on 5th September 2024 at 7pm Main Hall Tatworth Memorial Hall

Present: Chairman Councillor R Down, Councillors: S Adams, C Brown, P Chapple, C Heal, L Matthey, K Patay, D Peake, E Peadon, P Rosser and R Wardell

There were 2 Members of the Public present and no Press.

Parish Clerk N Tinley

Somerset Councillor J Baker.

The members of the public were invited to address the Council about any matters not already on the agenda but declined.

Councillor Baker read from his report which will be forwarded to the Councillors and placed on the website.

He was questioned by the Councillors concerning the agricultural land for sale in Forton and the flood alleviation pond built in one of the fields. Councillor Baker will speak to the portfolio holder.

The Councillors raised a question about Somerset Councillor C Payne's recent lack of attendance. The Clerk will email to confirm he still represents this area.

Councillor Baker apologised and left as he had another meeting to attend.

AGENDA

124/24 Apologies for Absence

Councillor B Quinn – unwell

125/24 Declarations of interest

Councillors C Brown, R Down, C Heal and D Peake in respect of the payment item 136/24.

These Councillors will leave the room and Councillor K Patay will chair the meeting.

Councillor Brown mentioned 133/24 – the Christmas meal. The Clerk requested that she remain in the meeting as her cooking contract had been awarded last year for 3 years and we are only determining the date and time.

126/24 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 1st August 2024

Proposed by Councillor Matthey, Seconded by Councillor Rosser. All in favour.

RESOLVED: That the Minutes of the Parish Council meeting held on 1st August 2024 be signed as a correct record.

127/24 Chairman's Announcements None.

128/24 To approve Committee Terms of Reference and Risk Assessments

It was noted that there are some errors within the Finance and Amenities Terms of Reference and Risk Assessments.

Proposed by Councillor Peadon, Seconded by Councillor Matthey that they all be deferred back to committee.

It was counter-proposed by Councillor Peake that as the Cemetery Committee Terms of Reference and Risk Assessment were not being questioned that these be accepted and the remainder be deferred back to committee. This was seconded by Councillor Patay. 10 in favour, 2 abstentions.

RESOLVED: That the Cemetery Committee Terms of Reference and Risk Assessment have been approved. The remainder are to be deferred back to committees.

129/24 The Cemetery Committee is in need of additional members from the main Council. Currently Councillors Peadon, Brown, Down, Patay, Peake and Wardell. To approve additional members

There is a potential member of the public being co-opted on to the Cemetery Committee. However, the Clerk requested that 1 or 2 Council members also join the committee to avoid cancellation of meetings due to lack of numbers. No other Councillors volunteered to join the committee.

130/24 The Cemetery Committee has resolved to obtain the planning permission needed for the Cemetery extension. They have assessed quotations obtained and recommend that the Council employ Greenslade Taylor and Hunt to act on our behalf in the process. This will involve a 2-year groundwater assessment which should lead to Environmental Agency approval and then the planning process will commence. The cost over the 4-5 year period is anticipated to be in the range of £27000. The Cemetery Committee has earmarked reserves of £37000. Full Council approval is required

After discussion the Councillors felt that was now the time to proceed, so to avoid any future Environment Agency rule changes, and the potential increased costs.

Proposed by Councillor Patay, Seconded by Councillor Brown. All in favour.

RESOLVED: The Full Council supports the Cemetery Committee in approving Greenslade Taylor Hunt to act on our behalf in the matter of gaining Environment Agency approval and then planning permission.

131/24 Neighbourhood Plan

To note that a meeting in the Memorial Hall will take place on the 24 October led by Janvrin Edbrooke (National Neighbourhood plan Champion). Residents and neighbouring Parish councils will be invited

This item has been noted by the Councillors.

132/24 Perry Street Club

A report from the Perry St Club emergency meeting in connection with their financial position. Councillor Matthey.

Determine next steps if any needed by the Council

The meeting was opened to a member of the public who, as a member of the Perry Street Club, was concerned with the manner in which the meeting was called, ie, no posters or communication to the members. This has been raised at the Club.

The meeting was closed to allow Councillor Matthey's report. Organisation within the Club is lacking, no agenda and no real plan to put forward. The committee is willing to do their best, but they have difficulty in achieving anything. The finances are dire; reserves are used up just paying the bills and they are losing money through the kitchen project. The membership has voted to put the kitchen out to franchise. The Council's concern was disposal of assets, but their AGM have rejected this proposal and therefore it is not for consideration.

The Councillors discussed what support we can provide, other than financial.

Proposed by Councillor Matthey, Seconded by Councillor Heal. All in favour.

RESOLVED: The Clerk is to send an email with the Council's non-financial support, making suggestions of grants and offering a representative Councillor on their committee.

133/24 To determine date and venue of Parish Christmas lunch

Proposed by Councillor Heal, Seconded by Councillor Patay. 9 in favour, 1 against and 1 abstention.

RESOLVED: The Parish Christmas Lunch will take place on 2nd December at St John's Church Rooms. There will be a maximum of 45 places with gifts with a budget of £4. This is to be organised by Claire Brown. The Clerk will ask the Church PCC for confirmation of the venue and Jackie Waters if the choir can sing in the main Church.

134/24 Clerks Report

The Newsletter has been dropped off and is ready for delivery. As requested, it will be delivered with but separate from the Church Link Magazine.

Some have been placed at the Memorial Hall. Can volunteers drop some off at the playing field, Perry Street Club and St John's Church?

135/24 To approve renewal of Council Insurance Policy with Gallagher Insurance Brokers, 2nd year of a 3-year commitment. £1760.44 up £24

Proposed by Councillor Brown, Seconded by Councillor Peake. All in favour.

RESOLVED: The insurance policy has been approved for renewal.

Councillors Brown, Down, Peake and Heal left the meeting

Councillor Patay took over as Chairman

136/24 Invoices for Payment:

Richard Down Plant Contractor (Put up & move Speed Device)	£30.00 Inc VAT
Councillor Heal (Refund of training course)	£39.22 Inc VAT
SALC (Membership Fee and NALC)	£809.96 No VAT
SALC (Historic training invoices not rec'd)	£100.00 No VAT
Chard Digital Print (Name Cards)	£12.00 Inc VAT
Shaun Wareham (Work at Jubilee Fields)	£30.00 No VAT
Business Supplies Group (Stationary)	£73.50 Inc VAT
AJ Gallagher Client Acc (Insurance)	£1760.44 No VAT

Paid by Clerk	
Microsoft (New computer, Annual fee)	£145.20 No VAT

Staff Salaries £1396.77

Proposed by Councillor Patay, Seconded by Councillor Peadon. All in favour.

RESOLVED: The payments as listed have been approved for payment.

With the exception of Councillor Heal, these payments have been set up on Internet banking and signed by Councillor Adams. Councillor Peake will log on and authorise payment. Payment date will be 10th September. Councillor Heal's payment is being paid by cheque signed by Councillors Adams and Peadon.

137/24 Matters which the Councillors wish to report

Councillor Chapple Closure of Waterlake Road and the effect on the bus service: There has been no reply to the Clerk's enquiry to First Bus. It was suggested that Councillor Chapple email our Somerset Councillors.

Kents Road: The state of the road is a shame on the village. The Clerk will report again to Somerset Council.

Councillor Matthey Speeding lorries: The Police have reported that they caught 6 speeding vehicles, no lorries.

Councillor Patay Invite to our local MP: Councillor Brown to action.

DATE OF NEXT MEETING: 3rd October 2024 Meeting Close 8:50pm