



TATWORTH AND FORTON PARISH COUNCIL

Minutes of the Finance Committee Meeting of Tatworth and Forton Parish Council held on 20th February 2025 at 7pm at St John's Church Rooms, Tatworth

Present: Chairman Councillor C Brown, Councillors P Chapple, R Down, L Matthey, K Patay and P Rosser.

Clerk Nigel Tinley

There were two members of the public and no Press present.

The members of the public were invited to speak regarding matters outside the agenda but declined.

AGENDA

07/25 Apologies for Absence

None.

08/25 Declarations of interest

Councillors C Brown and R Down are involved in organisations receiving grants, item 13/25.

09/25 To approve and sign as a correct record Minutes of the Finance Committee Meeting held on 9th January 2025

Proposed by Councillor R Down, Seconded by Councillor L Matthey. All in favour with one abstention (not at meeting).

RESOLVED: That the Minutes of the Parish Council Finance Committee Meeting held on 9th January 2025 be signed as a correct record.

10/25 To review Unity Bank and Charity Bank Signatories and approve changes as required

The Clerk explained that 2 signatories from the Unity Trust Bank need to be removed. The form to action this was signed by the 2 remaining signatories. There is a need for 2 new signatories; Councillor L Matthey was approved under Minute No 45/25 from 26th September 2024, but we require another.

Proposed by Councillor L Matthey, Seconded by Councillor K Patay. All in favour.

RESOLVED: The Finance Chairman will become a signatory.

It is an online form so Councillors L Matthey and C Brown will call into the Clerk's office.

As regards Charity Bank – there is a need to remove 1 signatory and preferably add 2.

Proposed by Councillor L Matthey, Seconded by Councillor P Chapple. All in favour.

RESOLVED: Councillors P Rosser and C Brown will become signatories.

As this is a long paper form can Councillors P Rosser and C Brown please come into the office to complete.

11/25 Reconciliation of Finances up to 18th February 2025 with report of finances against Budgets up to 18th February 2025

The Clerk produced the report of finances against budgets to 18th February 2025. With one more month's payment to go the Clerk anticipated a £6,000 surplus. £4,000 of this is being used to reduce the precept below the agreed budget.

There were no questions, just a thank you to the Clerk for his concise presentation and expertise managing the Parish finances. It is good to note a surplus rather than a deficit.

Councillor K Patay signed the Reconciliation of Finances.

12/25 To approve for recommendation to Full Council the year end earmarked reserves

The Committee discussed the current earmarked reserves against the plans and needs for 2025-26.

Proposed by Councillor C Brown, Seconded by Councillor L Matthey. All in favour.

Election expenses	£1,000	
Jubilee Field	£2,500	To cover drainage work if needed.
Coombses Pond	£3,000	In case a larger project needs funding
Repairs/projects	£5,000	In case of need
Somerset Devolution of services	£12,500	Flooding/roads/estate services
Community Infrastructure Levy	£2,286	
Tatworth Cemetery reserve	£13,750	Running of cemetery
Tatworth Cemetery extension	£30,000	Planning permission costs
2025-2026 negative budget	<u>£4,000</u>	
	£74,036	

Balancing item	
At least 6 months precept	£37,384
£36k	<hr/>

<u>£111,420</u>	Anticipated year end balance
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13/25 The Clerk to update the committee on receipts received from 2024 grant list.

The Clerk has only received the receipts from Tatworth Playing Fields and will chase the remainder.

14/25 Date Next Meeting 24th April 2025

Meeting closed 7:45pm