



# **TATWORTH AND FORTON PARISH COUNCIL**

## **Minutes of the Ordinary Meeting of Tatworth & Forton Parish Council Held on 16<sup>th</sup> January 2025 at 7pm Main Hall Tatworth Memorial Hall**

**Present: Chairman Councillor R Down, Councillors: S Adams, C Brown,  
P Chapple, L Matthey, K Patay, E Peadon, P Rosser and R Wardell**

There were 2 Members of the Public present and no Press.

Parish Clerk N Tinley

The members of the public were invited to speak on a matter not on the agenda but declined.

### **Somerset Council Report**

Although Councillor Baker was at another meeting, he had sent his report which will be forwarded to Councillors and placed on the website.

## **AGENDA**

### **01/25 Apologies for Absence**

Somerset Councillor Baker – attending another meeting  
Councillor B Quinn – Another event arranged before this meeting was moved

### **02/25 Declarations of interest**

Item 20/25 Payments – Councillors L Matthey, C Brown, E Peadon and R Down will leave the meeting.

### **03/25 To approve and sign as a correct record Minutes of the Parish Council Meeting held on 5<sup>th</sup> December 2024**

Proposed by Councillor Matthey, Seconded by Councillor Wardell. All in favour.

**RESOLVED:** That the Minutes of the Parish Council meeting held on 5<sup>th</sup> December 2024 be signed as a correct record.

### **04/25 Chairman's Announcements**

None.

### **05/25 Somerset Local Plan. Update and timescales. Councillor Chapple and Somerset Councillor Baker**

A series of questions were emailed to Somerset Councillor Baker via the Clerk in respect of the Local Plan and planning in general. Somerset Councillor Baker took time to reply which has been forwarded to the Councillors. Councillor P Chapple ran through replies.

As far as the Local Plan is concerned it is very early stages, and we will be engaged with the process. Councillor Chapple is to monitor.

Somerset Councillor Baker was thanked for the time he spent on the replies.

### **06/25 Presentation on Parish Council Residents Survey. Councillor Chapple**

The Councillors are not sure what the residents think or want, and this survey is an attempt to determine this. It is to get a general feeling rather than any one specific item which we cannot produce or is out of our control.

East potential question was considered and the Councillors made comments and suggestions. Further questions are to be forwarded to Councillor P Chapple. This will be voted upon at the next meeting, but the general feeling was positive.

### **07/25 To discuss and decide how the Council will manage flooding issues and wardens in the Parish since the resignation of Christine Heal. Councillor Patay**

Councillor Patay has the wardens' details and is happy to be the point of contact. She will work together with Richard Chubb, who is a Tatworth warden and co-opted member of the Amenities Committee. Councillor R Down has the Perry Street club car park key for access to the resilience shed. The Clerk is to confirm the resilience shed lock codes.

### **08/25 Clerk to update on Parish Council vacancies**

The period of time where residents can insist on election has passed, and we are free to co-opt.

As the first vacancy was free to advertise just before Christmas, however the Clerk made a decision to amalgamate both vacancies into one process which expires on 31<sup>st</sup> January 2025. This will allow the Councillors to choose replacements at the 6<sup>th</sup> February meeting. To date we have had one application.

### **09/25 A no entry sign has disappeared on the private lane behind Kents Bungalows causing danger with 2-way traffic. To approve replacement at £58 plus fitting**

Proposed by Councillor E Peadon, Seconded by Councillor K Patay. 7 in favour, 2 abstentions.

**RESOLVED:** The Clerk is to purchase a replacement sign and arrange fitting.

**10/25 To appoint Councillor Rosser to serve as the Parish Council's representative on the Perry St Club Committee**

Proposed by Councillor P Chapple, Seconded by Councillor C Brown. All in favour. Councillor Rosser abstaining.

**RESOLVED:** Councillor Rosser has been appointed as the Council's representative on the Perry Street Club Committee.

**11/25 To appoint a Councillor to serve as the Parish Council's representative on the Playing Field Committee**

There were no volunteers. This item is to be placed on next month's Agenda for the new Councillors.

**12/25 To appoint Councillors to Youth work working party and authorise invitations to Tatworth School, Pre School, Playing Field association, and Toddlers to provide a representative**

Proposed by Councillor L Matthey, Seconded by Councillor E Peadon. All in favour.

**RESOLVED:** Councillors C Brown, K Patay, R Down and the Clerk are appointed to the working party and invitations will be forwarded to the organisations detailed in the agenda.

**13/25 To approve additional Councillors to Committees. Particularly short are Personnel and Cemetery - Clerk**

Proposed by Councillor C Brown, Seconded by Councillor K Patay. All in favour.

**RESOLVED:** Councillors S Adams, P Rosser and P Chapple are appointed to the Personnel Committee.

**14/25 To approve Terms of Reference as recommended by Finance, Planning, Amenities and Personnel Committee's**

Proposed by Councillor C Brown, Seconded by Councillor R Wardell. All in favour.

**RESOLVED:** The Terms of Reference for the Finance, Planning, Amenities and Personnel Committees have been adopted by the Council.

**15/25 To approve Risk Assessments as recommended by Finance and Amenities Committee**

Proposed by Councillor S Adams, Seconded by Councillor C Brown. All in favour.

**RESOLVED:** The Risk Assessments for the Finance and Amenities Committees have been adopted by the Council.

**16/25 To approve a Parish Budget for 2025-2026 of £89740 as recommended by the Finance Committee**

Proposed by Councillor K Patay, Seconded by Councillor C Brown. All in favour.

**RESOLVED:** That the budget 2025-26 for Tatworth and Forton Parish Council will be £89,740.

**17/25 To approve Parish precept of £71390 as recommended by the Finance Committee**

Proposed by Councillor S Adams, Seconded by Councillor P Chapple. All in favour.

**RESOLVED:** The precept 2025-26 for Tatworth and Forton Parish Council will be £71,390.

**18/25 To support the Playing Fields 50<sup>th</sup> celebrations by funding Active Learning and Skills at a cost of £625. To be paid from Youth Budget**

Proposed by Councillor R Down, Seconded by Councillor L Matthey. All in favour.

**RESOLVED:** The Parish Council will support the Playing Field celebrations by funding Active Learning and Skills at a cost of £625 from the 2025-26 Youth Budget.

Conditions - Posters “supported by Parish Council” – Funds to the Playing Fields – Attend a meeting afterwards.

**19/25 Clerks Report**

The borehole drilling at the cemetery extension before Christmas was not completely successful. The data from the British Geological survey indicated a cable percussion drilling rig would be the most environmental method; however, they hit a layer of gravel and cobbles which was not indicated in the survey. Therefore, a more expensive drilling rig is required. 2 quotes were obtained and the cheapest indicated that the cost of drilling may be £1,000 more than originally anticipated. The work is being done in the week commencing Monday 27<sup>th</sup> January 2025.

*Councillors R Down, L Matthey, E Peadon and C Brown left the room*

*Councillor K Patay took over the chair*

**20/25 Invoices for Payment:**

Kaye Down (Christmas Tree Tatworth School, Chairmans Allowance) £30.00 No VAT

Tatworth pre School (Chairmans Allowance-Hire hall for Nativity)	£38.00 No VAT
St Johns Church (Delivery Newsletter)	£150.00 No VAT
MACS Design & Print (Newsletter)	£202.00 No VAT
Christine Heal (Flowers re Christmas Meal)	£20.00 Inc VAT
SALC (Councillor Training)	£53.00 No VAT
Les Matthey (Items for Wassail)	£29.78 No VAT
Tatworth Memorial Hall (Office, meetings, Youth Club)	£609.00 No VAT
Eric Peadon (Bus Shelters Cleaning)	£180.00 No VAT
Richard Down Plant Contractor (SID, Nov/Dec)	£132.00 Inc VAT
B E Powell & Sons (Maintenance)	£2109.00 Inc VAT

Paid by Clerk

Tesco (Flowers & Sympathy card, Chairmans Allowance)	£16.00 Inc VAT
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Net Staff Salaries £1181.32 Quarterly PAYE £1162.47

Burial Account

B E Powell & Sons (Cemetery maintenance)

£2721.00 Inc VAT

**RESOLVED:** The payments as listed have been approved for payment.

These payments have been set up on Internet banking and signed by Councillor S Adams. Councillor P Rosser will log on and authorise payment. Payment date will be 21<sup>st</sup> January 2025.

*Councillors R Down, L Matthey, E Peadon and C Brown returned to the meeting*

*Councillor R Down re- took over the chair*

**21/25 Matters which the Councillors wish to report. No Decisions can be made**

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|--------------------|---|---|
| Councillor Adams   | - | The potholes in Forton have been repaired. It was a good job by the contractors.  |
| Councillor Matthey | - | The wassail will place on Saturday 18 <sup>th</sup> January at 6:00pm. Thanks to Councillor Matthey for organising.             |
| Councillor Chapple | - | The seat at 2 Ash Lane has been knocked over. The Clerk is to arrange for repair.   |
|                    |   | There is water running in Post Office Lane. This has been reported.   |
|                    |   | There is fly tipping taking place which he will report.   |
| Councillor Peadon  | - | When fitting the Notice Board at Jubilee Field he noticed dogs of the lead. The Clerk is to investigate employing a dog warden. |
| Councillor Down    | - | Gate at Watermead – not disabled access. This will be placed on next month's Agenda.  |
|                    | - | There is a new Traffic Warden – Simon Cheese – who can assist with parking restrictions at Morrisons.                           |
|                    | - | The Chairman has been invited to Swiss Tulle's 200-year celebration. The Clerk is to invite him to our Annual Parish Meeting.   |

**DATE NEXT MEETING: 6<sup>th</sup> February 2025**

**Meeting closed: 8:30pm**