



TATWORTH AND FORTON PARISH COUNCIL

Minutes of a Meeting of Tatworth and Forton Parish Council held on Thursday 1st August 2019 at 7.00 pm in the Main Hall of Tatworth Memorial Hall.

Public Session - None

County Councillor Gemma Verdon fielded a large number of questions from members relating to the road closure on Station Road. It was pointed out that there had not been any prior consultation and some of the signage was not clear enough. It was suggested that signs saying "access only" would have greatly helped the situation. Whereas the situation ended at times with "gridlock" in the village due to heavy goods vehicle taking short cuts. Again as a result the local bus service had been suspended due to blocked local roads a situation not acceptable especially for villagers who rely on the local bus service.

District Councillor Jenny Kenton strongly recommended that the parish council seek Section 106 monies when the next stage of the housing development takes place especially with regards to flooding prevention scheme.

Present Chairman G Beattie with Councillors S Adams S Beattie K Bisogno R Down A Goody M Mercer J MacOmish E Peadon together with the Parish Clerk B Poole

There was 5 members of the public present together with County Councillor Gemma Verdon and District Councillor Jenny Kenton.

71/19 To receive Apologies for Absence and to approve the reasons given.

Councillors K Robbins H Wardell & K Wilson.

72/19 Declarations of interests

None

73/19 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Thursday 4th July 2019

Resolved that the Minutes of the Parish Council Meeting held on the 4th July 2019 that had been previously circulated be taken as read agreed to be an accurate record of what had taken place and send signed as such by the Chairman subject to the undermentioned

66/19/3 – that the word "Draft" be inserted between the words "the" and "minutes" - **Agreed**

74/19 Matters for report information purposes only

66/19/1 Youth Provision Working Group

It was reported that the Working Group had held a preliminary meeting and one of the first actions was to attempt to obtain the views of both the children and parents attending the Play Day on the 9th August 2019.

68/19/1 Play Day 9th August 2019

Details confirmed. Agreed that the children's drinks would be provided free of charge. The Clerk was asked to ascertain what the likely cost of the food would be in case the Parish Council decided to underwrite the charge. A copy of the publicity poster is attached to these minutes.

68/19/6 SIDS

Cllrs Good & Mercer indicated that they had carried out a great deal investigative research and would be reporting on their findings at the F&PC on the 15th August and subsequently placing the full consideration and costing to the full council in September.

69/19/3 Unity Trust Bank – On Line

The Clerk confirmed that he had now secured the last piece of information which would now be dispatched "poste haste" to Unity Trust Bank for processing.

69/19/6 Tree Planting

Cllr. MacOmish indicated that he had not seen the initial e-mail upon which the Clerk agreed to send a further copy for the Amenities Committee to consider.

75/19 Chairman's Announcements

None

The Chairman moved that Standing Orders should be suspended to allow members of the public to speak in regard to the following application. Mrs Edwina Boulton indicated that although the plans had been amended it did not in way change the objections that had been previously lodged ones that had been supported in the past by the Parish Council.

76/19 Planning

New Planning Applications

*Planning Application – [19/00841/OUT](#) – Outline application for the erection of 1 No. dwelling demolition of workshop and other outbuildings change of use if agricultural land to form domestic curtilage. Hurtham Farm Chilson Common Tatworth and Forton TA20 2NT – **Application Amendments are:- Clarification of scale of proposed Dwelling including Gross Internal Floor Area Eaves and Ridge Heights.***

Resolved that the Parish Council's previous registered objections should be once again re-iterated to the District Council.

The Chairman moved that the Standing Orders be re-instated.

Planning Application Decisions

None notified

77/19 Resolutions

(1) To receive a Statement of Accounts for the period 1st April to the 30th June 2019 showing:

- (a) Summary Receipts & Payments**
- (b) Bank Reconciliations**
- (c) Spend versus Budget**

Received A copy of which is attached to these minutes.

The Clerk was asked why some budget spends were showing expenditure against them when there was not a budget figure? It was explained that the previous year's accounts showed that different nominal codes had been used and the whole budget structure had now been amended so as to show figures in their correct budget headings. One particular heading however – 4853 – Jubilee Field Capital showed an expenditure figure of £4,818.00 against the absence of a budget figure. This was entirely due to the fact that the amount was a capital spend the deduction of which was reflected in the reduction of the ERM Jubilee Field Development Fund from £23,232.00 to 18,414.18.

(2) To receive a report from the Parish Clerk relating to the Pear Technology Digital Mapping and to note the recommendation viz

| | |
|---|--------------------------|
| <i>PT-Mapper Pro for map editing and printing etc etc</i> | £1,500.00 |
| <i>Land Registry data</i> | 75.00 |
| <i>Environmental Layers</i> | 150.00 |
| <i>Flood Layers</i> | 150.00 |
| <i>Cemetery Software</i> | 450.00 |
| Total Cost | £2325.00 plus vat |

Cllr. Down indicated that he had not read the submitted report and requested that the Clerk gave a brief description of the system and its benefits. This explanation was duly given.

Resolved that the Pear Technology Digital Mapping system be purchased.

(3) To note the details for the Village Play Day being co-sponsored by South Somerset District Council and Tatworth and Forton Parish Council in conjunction with Active Learning & Skills.

Noted

78/19 Financial

1. To note the following items of expenditure for the months of July and August 2019

Parish Council

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|------|-----------------------|----------------------------------|-----------------|---------------|
| (25) | SALC | Planning Training | 30.00 | |
| (26) | IT Addicts | Transfer of PAYE Information | 105.00 | |
| (27) | Amazon | Dell OptiPlex Tower - Windows 10 | 101.25 | 20.25 |
| (28) | SALC | Training – Code of Conduct | 30.00 | |
| (29) | Mr B Poole | Salary – June and Expenses | 1176.36 | |
| (30) | Shreeji | Postage | 19.71 | |
| (31) | C R Ellis Partnership | Grass Cutting and Hedge Trimming | 400.00 | 80.00 (2018) |
| (32) | IT Addicts | Upgrading Computer work | 232.96 | |
| (33) | Eclipse | Broadband Charges | 14.67 | 2.93 |
| (34) | Mr E Peadon | Refurbishing Cemetery Gates etc | 250.00 | |
| (35) | Mole Avon | Padlocks x 4 | 79.97 | 15.90 |
| (36) | SALC | Finance Training | 25.00 | |
| (37) | Mr D Allen | Community Speed Watch Expenses | 98.44 | |
| | | | 2,572.80 | 119.08 |

Noted

79/19 Matters raised for information purposes only

(1) Finger Posts

It was noted that if volunteers could be sourced SCC would pay for the training.

(2) Man's Shed

The Clerk reported that he had that morning a very constructive meeting with a resident who was prepared to front an exploratory meeting to ascertain the level of interest in such a project. He had suggested that two initial meetings be held to sound out the potential interest one to be held in the day time and the other in the evening. Dates for such meeting were being sought.

(3) Christmas Lighting Competition

Work in progress

(4) Volunteers – Parish Team

The clerk gave an explanation on an insurance scheme for volunteers which he was exploring further.

(5) Councillor Sue Adams asked that the occupants of Whitegate House be encouraged to cut the hedges on the B3167.

(6) Councillor MacOmish indicated as there were a number of pressing subject matters that needed to be discussed/resolved an earlier meeting of the Amenities Committee than late September be held. **Agreed that the date should be brought forward to the 22nd August 2019.**

80/19 Correspondence

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|------|--------------------------|--|
| (1) | Clerks & Councils Direct | July 2019 – Issue 124 |
| (2) | NACO | Protocol |
| (3) | PSMA | Application Form <i>Licence Number PSL 05771</i> |
| (4) | SCC | Temporary Closure – Station Road – <i>see commencement of the meeting</i> |
| (5) | SALC | Presentation – Responding to Planning Applications |
| (6) | Vision ICT | Accessibility Statement – requirements |
| (7) | Mr Mrs Hallett | Speeding – Crossways <i>Letter sent in response</i> |
| (8) | NHS | Future of acute inpatient mental health services |
| (9) | Avon & Somerset | AutoSpeedWatch |
| (10) | Mr & Mrs Shaw | Lorry Weight Restriction |
| (11) | SW Councils | Summer News |
| (12) | Mr D Allen | Community Speed watch <i>Invoice No. 37</i> |
| (13) | Local Councils | Update August 2019 – Issue 231 |

81/19 Date and Time of next meeting :-

Finance & Personnel Committee Meeting – Thursday 15th August 2019 – Brewer Room

Amenities Committee Meeting – Thursday 22nd August 2019

Parish Council Meeting – Thursday 5th September 2019 – Memorial Hall at 7.00 pm