



Minutes of a Meeting of Tatworth and Forton Parish Council held on Thursday 10th October 2019 at 7.00 pm in the Brewer Room of Tatworth Memorial Hall.

Public Session

Mr Richard Harding a resident of Dyke Hill whose property was in close proximity to the shop spoke of his slight concern regarding the “yellow Line” proposals. He was followed by a number of other residents (seven in total).

County Councillor Gemma Verdon reported that she had circulated that day her customary monthly report (posted on the web site). She was pleased to report that the Winter arrangements for gritting was the same as for last year.

She was asked to remind County Highways of the lack of road markings at the confrontage at the junction of Common Arch and Station Road.

District Councillor Jenny Kenton again proffered Councillor Martin Whale’s apologies due to illness. She raised a number of topics.

- (a) That there would be a new planning suffix in future entitled PAP
- (b) The hearing for Hurtham Farm Chilson Common was due to be heard on the subsequent Wednesday.

Present Chairman G Beattie with Councillors S Adams K Bisogno R Down A Goody J MacOmish M Mercer E Peadon K Robbins H Wardell K Wilson together with the Parish Clerk B Poole

There was 1 member of the public present together with County Councillor Gemma Verdon and District Councillor Jenny Kenton.

93/19 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

Councillors S Beattie & R Down

94/19 Declarations of interests

Councillor Bisogno indicated that although she did not have a direct connection with [18/01068/LBC](#) never the less she would not take part in any of the subsequent discussions.

95/19 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 5th September 2019. (LGA 1972 sch 12, para 41(1))

Councillor Robbins questioned the accuracy of the resolution 88/19/1 as set out in the minutes. The Clerk confirmed that the resolution as printed was correct but in fact it didn’t proceed to a resolve for which a reasoning as to why had been included in the said minutes.

Councillor Goody pointed out that there were some inaccuracies with the stated vat amounts in 78/19/1 to which the Clerk responded as one to be a typo and the other being correct as there was an element within the invoice that was not in fact vat-able.

The clerk then asked all councillors to advise him before the meeting if in future they spotted an inaccuracy or typo within the circulated minutes. Any inaccurate emphasis or misunderstanding in the interpretation of such minutes would of course be amended if so approved within the meeting itself.

96/19 Matters for report information purposes only

96/19 Matters for report information purposes only

87/19 Planning Discussion

Cllr. Wilson volunteered to collate a formal response to the Local Plan Consultation and will report to the meeting.

88/19/1 Grant Award Assessment Policy

See 100/19/2

88/19/4 Charity Scope

The Charity has been advised as to the Parish Council's decision to support the siting of a receptacle.

88/19/5 Christmas Party – upto 50 people – approximate cost £300.00 – 07/12/19

88/19/6 Christmas Lunch

Verbal updates will be given to the meeting

100/19/2 The following is an explanation as to why members are being asked to retrospectively approve the recommendations of the Finance & Personnel Committee in respect to the Grant Funding Cheques.

(Members will recall the lengthy debate at the last Council Meeting when Cllr. Robbins was of the view that despite the fact that it had been minuted in the Finance & Personnel Committee Minutes [FPC26/19.1a-h] that the considered Grant Applications had been approved the current wording in the Grant Assessment and Awarding Policy stated "recommend to the Council". As a result I have tabled in this Meeting Agenda a resolution [see 100/19/2] that will in effect retrospectively approve the said Grant Awards. I have also produced a Policy entitled Scheme of Delegation as well as an amended Grant Assessment and Awarding Policy so that they are in line with the thrust of the Parish Council's thinking when they instigated the formation of two committees twelve months ago in order to make the council more effective and efficient.

97/19 Chairman's Announcements

None

98/19 Planning

New Planning Applications

Planning Application – 18/01068/LBC – The carrying out of various internal and external alterations (part retrospective). Tithe Barn Pye Lane Forton TA20 4HN – 09/10/19 – Amended Plans with additional information

Resolved to recommend approval

Planning Application – 19/02341/FUL – The erection of a two storey side extension to dwelling house. 52 Watermead Tatworth TA20 2QN. 23/09/19

Resolved to recommend approval

Planning Application – 19/02407/FUL – Proposed erection of cattle shed and lean-to machinery store. Willeys Farm Forton 28/10/19

Resolved to recommend approval

Planning Application – 19/02549/HDG – Notification of intent to remove 2 Metres of hedgerow. Land OS 2181 Loveridge Lane Tatworth Somerset. 28/10/19

Resolved to recommend a deferment until such time that an impact report had been received and digested.

Planning Application – 19/02695/DPO – Application to discharge a S106 Agreement dated 5th October 2004 between South Somerset District Council and Mr & Mrs J M Richards relating to non-fragmentation of holding. Eden Cottage Bounds Lane Tatworth TA20 2TJ 18/10/19

Resolved to recommend approval with two abstentions

Planning Application Decisions

Planning Application – 19/01410/HOU – Erection of a single storey rear extension. – 18 Langdons Way Tatworth TA20 2TH – 10/09/19

Planning Application – 19/01915/FUL – Window alterations in connection with toilet remodelling – Church of St John Waterlake Road Tatworth TA20 2SG – 04/10/19

Area Committee Meeting – 16th October 2019

Planning Application - 19/00841/OUT – Outline application for the erection of 1 No dwelling demolition of workshop and other outbuildings change of use of agricultural land to form domestic curtilage – Hurtham Farm Chilson Common Tatworth TA20 2NT18

99/19 Resolutions

(1) To note the return of the External Auditor's AGAR (Annual Governance and Accountability Return 2018/19) and in particular to note the stated qualified report contained therein :-

Noted

(a) To refer the qualifying report to the Finance & Personnel Committee in case any further action is deemed necessary.

Agreed

(b) To note the posting of the concluded AGAR on the Council main notice board/web site.

Noted

(c) To note the posting of the Conclusion of Audit Notice

Noted

(2) To receive and approve the Parish Council's amended Financial Regulations

Received and approved

(3) To receive and approve the Parish Council's Scheme of Delegation.

Received and approved

(4) To receive and approve the Parish Council's amended Grant Assessment and Awarding Policy.

Agreed that such a proposed amendment of the Policy should be deferred to the Finance & Personnel Committee

(5) To receive and approve the Parish Council's Environment Policy.

Received and approved

100/19 Financial

1. To note the following items of expenditure for the months of August and September 2019

Parish Council

(51)	Viking	Stationery	35.98	7.20
(52)	SSDC	Village Ranger – August	288.60	57.72
(53)	Viking	Stationery	126.98	25.40
(54)	Local Councils	Update – 2020	75.00	
(55)	Mr B Poole	Clerk's Salary & Expenses – Sept	1286.82	45.10
(56)	TDP	3 No Benches	904.86	180.97
(57)	Vision ICY	Hosted E-Mail Accounts	234.00	46.80
(58)	Viking	Stationery	195.79	39.17
(59)	Memorial Hall	Hire of Hall	862.00	
(60)	B E Powell & Sons	2 nd Qtr – Grounds Maintenance	1119.00	223.80
(61)	B E Powell & Sons	2 nd Qtr – St John's Church	490.00	98.00
(52)	Eclipse	Home Life X – September	14.67	2.93
(53)	PKF Littlejohn LLP	External Auditor Fee	300.00	60.00

Parish Cemetery

(3)	B E Powell & Sons	2 nd Qtr – Grounds Maintenance	1485.00	297.00
-----	-------------------	---	---------	--------

Noted

2. To retrospectively approve the recommendations of the Finance & Personnel Committee in respect to the following Grant Funding Cheques.

(a)	Thorncombe PC	TAVBUS	400.00	
(b)	St John's Toddlers	Play House & Chairs	400.00	
(c)	St John's Church	Christmas Lights	400.00	
(d)	Chard Carnival	Walkie Talkies	400.00	
(e)	Memorial Hall	Toilet Floor	400.00	
(f)	Wives Group	Defibrillator contribution	400.00	
(g)	Life Skills	Admin set up	400.00	

Resolved to retrospectively approve the recommendations of the Finance & Personnel Committee in rect to the stated Grant Funding

101/19 Matters raised for information purposes only

- (1) Mapping Service Working Group – Sharing of Responsibilities

The following Councillors agreed to form a working party – Goody Wardell and Wilson

- (2) Cleaning of Bus Shelters
- (3) Waste Paper
- (4) Correction in The Drift – The Village Warden Service
- (5) Litter Picking
- (6) Post Office Lane

102/19 Correspondence

- (1) Clerks & Councils Direct September 2019 – Issue 125
- (2) Somerset Waste Partnership Briefing – September 2019
- (3) PKF Littlejohn LLP Completion of limited assurance review
- (4) Local Councils Update Issue 233 October 2019
- (5) SW Councils News Autumn 2019
- (6) Vision ICT Autumn 2019 Newsletter
- (7) Cllr. Gemma Verdon Members Improving Lives Grant Scheme
- (8) SLCC Local Council Award Scheme
- (9) SSDC Workshop Notes
- (10) SRA 2019 Report
- (11) SLCC National Conference Programme
- (12) Police Somerset & Avon Newsletter – Autumn 2019

92/19 Date and Time of next meeting :-

Finance & Personnel Committee Meeting – Thursday 24th October 2019 – Brewer Room at 7.00 pm

Parish Council Meeting – Thursday 7th November 2019 – Memorial Hall at 7.00 pm