



# TATWORTH AND FORTON PARISH COUNCIL

## Amenities Committee Meeting Minutes

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(Public Bodies (Admission to Meetings) Act 1960)

### Minutes of the Amenities Committee Meeting of Tatworth and Forton Parish Council held on Thursday 28<sup>th</sup> March 2019 at 7.00 pm in the Brewer Room.

**Present:** Councillors:

G Beattie  
J Davison

J MacOmish  
E Peadon

## MINUTES

**AC1/19 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))**

None

**AC2/19 Declarations of interests**

None

**AC3/19 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Thursday 1<sup>st</sup> November 2018. (LGA 1972 sch 12, para 41(1))**

**Resolved** to take as read the minutes as previously circulated of the Amenities Committee Meeting held on Thursday 4<sup>th</sup> October 2018 agreed as being a correct record and signed as such by the committee chairman

**AC4/19 Matters for report purposes only.**

(1) Committee Terms of Reference  
See Agenda item AC6/19/1

(2) Committees Action List  
Circulated with meeting papers – see Agenda Item AC6/19/2

(3) Jubilee Field – Entrance Gate  
The Parish Council was advised after some reminders that the contractors were starting the work in the first week of February. This has since slipped further to week commencing 24<sup>th</sup> March.

(4) Grass Cutting – Cemetery and Jubilee Field  
I have recently asked the contractor for an invoice!!

- (5) Additional Opening to the Cemetery Extension  
See Agenda Item AC6/19/3
- (6) Funding Jubilee Field
- (7) Feasibility Study – Traffic calming  
At the last meeting it was agreed to hold these two subject matters in abeyance.
- (8) Gully Clearance throughout the village.  
Instruction have recently been issued
- (9) Reviewing conditions and access of public footpaths.  
Cllr. G Beattie to update the committee
- (10) Bridge 110191 – Buckland Drove  
Cllr. G Beattie to update the committee
- (11) Cemetery Fencing  
This subject matter was in the hands of Cllrs. R Down and E Peadon
- (12) Lay by – Perry street Club  
I am still waiting for a formal response from SSDC despite following on several occasions
- (13) Zembard Lane  
I am in correspondence with the Secretary of State
- (14) Village Green  
Hold over to the new council.
- (15) Pavement to Chard  
SSDC Confirmed that they would get an engineer to inspect. Whilst I have not received any follow up I understand some small remedial work was undertaken.
- (16) Christmas Tree Re-cycling  
The initiative did not materialise because SSDC was not able to source an alternative location to that of the Memorial Hall Car Park.
- (17) Plot Markers for Cemetery  
See Agenda Item AC6/19/4
- (18) Notice Board – Playing Fields Location  
Various designs and costs will be tabled at the meeting.

## **AC5/19 Resolutions**

- (1) To resolve to agree the Committee’s Terms of Reference.**

**Resolved to accept and confirm the draft Terms of Reference as previously circulated.**

- (2) To review the Committee’s Action List.**

This list was amended where necessary

- (3) **To consider what action should be taken with respect to the additional gate opening to the Cemetery extension.**

Resolved initially to source a quote for a new main gate and wicket gate in the same style as the current main entrance way gates.

- (4) **To agree on a way forward with Plot Markers for the Cemetery.**

Resolved not to take action at this point

- (5) **To receive Ross Cameron's Cemetery Extension Report**

Received

- (6) **To consider the provision of an additional dog bin to be located near the Vicarage**

Resolved to provide an additional dog bin as requested near to the Vicarage

- (7) **To receive an update on the implementation of the Rural Village Ranger scheme**

The members present at the meeting agreed that they had gleaned a great deal of information from the e-mails that had been circulated on the subject matter and affirmed as to what action had been taken to date.

- (8) **To consider what action as a result of Mrs Liz Rosser's letter**

Resolved that wherever possible the requested remedial work should be carried out as soon as possible

- (9) **To consider what action can be taken concerning vandalism at Coombses Pond**

Agreed that the recent spate of "mindless and wanton damage" should be reported to the police.

#### **AC6/19 Matters for information purposes only**

- (1) **Dangerous Grave**

The Clerk reported that he had taken steps to secure a quotation. This had been duly received in the sum of £3,598.46 excluding vat. It was agreed that before proceeding the Council should seek Powell's view as what they would do to repair the damaged grave plot.

- (2) **Footpath Maps**

It was noted that the clerk had recent received an enquiry as to whether or not there was still a supply in the locality. The conclusion was that there were not any at this present time.

- (3) **Rabbit Proof Fence**

One of the allotment holders had reported that there was gaps in the rabbit proof fencing thus allowing rabbits to gain access to the allotments.

JO confirmed that he had recently walked the allotments and was unable to see any gaps. The clerk to report back accordingly.

**AC7/19 Correspondence**

- (1) Tatworth Playing Fields – RADAR and MUGA

This was reflecting the conversations that Mr Poole had recently had with club secretary.

- (2) SSDC – Burial Plot Provision

This matter centred around the fact that SSDC were currently carrying out a survey as to the plot availability within the District and also whether enough attention was being paid to the needs in the future of our diverse communities.

**AC8/19 Date and Time of next Meeting – Thursday 20<sup>th</sup> June 2019**