



TATWORTH AND FORTON PARISH COUNCIL

Minutes of a Meeting of Tatworth and Forton Parish Council held on Thursday 9th January 2020 at 7.00 pm in the Brewer Room of Tatworth Memorial Hall.

Public Session

Some 15 people were present including County Council Councillor Gemma Verdon and District Councillors Jenny Kenton and Martin Wale.

One of the residents present thanked the Parish Council for the excellent Christmas Lunch given by the Parish Council and in particular Cllr. Mrs Anne Goody for organising such a superb day.

County Councillor Gemma Verdon

She referred to her monthly report that had been previously circulated and with a copy attached to the website.

District Councillors Mrs Jenny Kenton & Martin Wale

Both gave updates on matters undertaken by South Somerset District council. They also confirmed that they will be most interested to know the outcome of the Parish Council's observations on the Holbear Site

Present Chairman G Beattie with Councillors S Adams K Bisongo A Goody J MacOmish E Peadon K Robbins H Wardell together with the Parish Clerk B Poole.

1/20 To receive Apologies for Absence and to approve the reasons given

Councillor K Wilson

2/20 Declarations of interests

None

3/20 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 5th December 2019.

Resolved that the **Minutes** of the **Meeting** of the **Parish Council** held on **Thursday 5th December 2019** as previously circulated were taken as being a correct record and were signed as such by the **Chairman**.

4/20 Matters for report information purposes only

118/19/1 Beechway Fore Street Tatworth (109/19)

Member were reminded that two amendments have subsequently been received and figure in the agenda under planning.

118/19/2 Grant Application Award Policy (109/19/4b)

See Agenda Item 7/20/1

118/19/5 Zembard Lane Car Park (110/19/5)

As was indicated in an e-mail from Chard Town Council it appears an agreement was never implemented with the school in regards to paying a rent. The payment that was received for one year was actually paid in error. As was indicated in a subsequent e-mail from Chard Town the Parish Council now needs to determine what its strategy is going to be.

121/19/2 Chard Town Council – Invoice

For the reasons set out in the previous note an invoice had not been dispatched.

After some debate the meeting agreed that the clerk should continue to issue an invoice for the 'alleged' outstanding rent

121/19/3 Financial aspirations

Members will recall other than the suggestion of a footpath to the church from Tatworth nothing else was mentioned. Members now need to decide how this subject matter is to be carried forward.

5/20 Chairman's Announcements

The Chairman informed the meeting that an unsolicited collection had been taken at the Christmas lunch whereby the sum of £65.00 was collected. He indicated that it was his intention to donate that sum to the Air Ambulance.

6/20 Planning

New Planning Applications

Planning Application – 16/02874/FUL – Proposed residential development with associated access and infrastructure – Land adjoining Holbear Forton Road Chard - Amended Application - 24/12/19

Three people present indicated that they had not been advised of any consultation meetings taking place despite the fact they were living adjoining to the proposed site. They were advised that the only indication that the parish council would have given was through the website.

Resolved that whilst the number of proposed properties had decreased it still does not enhance the site and that the matters of concern raised previously by the Parish Council appeared not to have been addressed. It was agreed that the previous reasons for refusal should be reiterated.

Planning Application – 18/02652 – The carrying out of external alterations to building (relating to planning approval 18/02652/PAP Change of use of building to residential - Hurtham Farm Chilson Common TA20 2NT 24/01/2020

Resolved to recommend approval

Planning Application – 19/0266 4/OUT – Outline application for the erection of 1 No New dwelling and the erection of two storey extension to existing dwelling together with a new

Resolved that the previous comments should be restated.

Planning Application – 19/03255/SZ73 – S73 application to vary conditions 1 (commencement time scale) 2 (approved plans) 3 (materials) 4 (flood plain compensation works) 5 (scheme of landscaping) and 6 (surface water drainage) of approval 18/00186/FUL to allow for reduction in size and realignment of ridge of the proposed dwelling – Station Road Chard Junction Chard TA20 4QN - 09/01/2020

Resolved to recommend approval

7/20

Resolutions

- (1) To receive the Draft Minutes of the Finance & Personnel Committee Meeting held on Thursday 12th December and note the decisions thereto.

Received

- (2) To resolve to accept the Finance and Personnel Committee's recommendation (FP&C 37/19) that the Parish Council proceeds to purchase in this current year 12 No Samsung Galaxy Tablets (2019) 8"32 GB WiFi in the sum of £1816.00 plus vat.

Resolved to progress with the provision of an Android Tablet and Mailboxes for each individual councillor (12 No) be secured in this financial year at a cost of £1816.00 ex vat.

- (3) To resolve to receive the Parish Clerk's Digital Circulation report and the recommendation contained therein.

Resolved That an IBabs Nv Board Portal system be rented at a discounted first year cost of £50.00 per month plus one days training at £395.00

- (4) To consider the following tenders and to resolve a successful contractor.

(a) Tender One

Grounds Maintenance Contract. – Year One Price all ex.vat

Contractor A	£39,908
Contractor B	£10,727*
Contractor C	£8,445 (not comparable one requirement omitted)

(b) Tender Two

Village Agent Contract. – Year One Price all ex.vat

Contractor A	£13,128*
Contractor B	No quoted
Contractor C	£8119 (not comparable approximation has been in one instance)

Resolved to defer the matter to a subsequent Parish Council Meeting

- (5) To receive from the Finance & Personnel Committee a re-drafted Grants Award Policy and to resolve to formally approve its acceptance.

Resolved to approve and accept the re-drafted policy

- (6) To receive the Evolis Speed Indicator Device Report and the recommendations contained therein.

Resolved to proceed with the purchase of an Evolis Speed Indicator Device

- (7) To receive a MUGA Report and the recommendations contained therein.

Resolved to defer making a decision until such time as an acceptance is acknowledged by South Somerset Council that the Parish Council would not have any further financial obligations he if it chose to release the money it is currently holding in an ERM

- (8) To receive from the Finance & Personnel Committee recommendations as to a Budget for 1st April 2020 to 31st March 2021 and to resolve to formally approve its adoption.

No decisions taken – matter deferred to a Finance Working Party

- (9) To resolve to agree a Precept for 2020-2021

Decision deferred to the February Parish Council Meeting

8/20 Finance – to note the following items of expenditure of the months of Dec/Jan

Parish Finance

(82)	St John's Church	Church Room Hire	20.00	
(83)	Mr B Poole	Salary – December 2019	1384.82	
(84)	C R Ellis Partnership	Grass and Hedge Cutting	330.00	66.00
(85)	Eclipse	Home Life X	14.67	2.93
(86)	Viking	Stationery	154.49	30.91
(87)	Viking	Brother Ink Jet	157.00	31.40
(88)	Viking	Ink Jets	99.49	19.90
(89)	B E Powell & Sons	3 rd Qtr Payment	<u>1119.00</u>	<u>223.80</u>
			3279.47	374.94

Cemetery Finance

(5)	B E Powell & Sons	3 rd Qtr Payment	<u>1485.00</u>	<u>297.00</u>
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Noted

9/20 Matters raised for information purposes only

- (a) Cllr. A Goody She was duly thanked by those members present for organising the Christmas Lunch as well those who assisted including Cllr. E Peadon who helped setting out the tables and chairs.
- (b) Cllr. G Beattie Car Parking in Langdons Way

10/20 Correspondence

- (1) Vision.ict.com Winter 2019 Newsletter

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| (2) | nalc | LO9-18 The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018. |
| (3) | nalc | Information for local councils to start preparing for the website accessibility regulations (August 2019). |
| (4) | SSDC | Declaration of Result of Poll |
| (5) | SSDC | Revised Planning Application for land adjoining Holbear Forton Road Chard – 16/02874/FUL |
| (6) | SALC | The Good Councillor’s Guide to Transport Planning |
| (7) | Wellers Hedleys | Legal News – Winter 2019/2020 |
| (8) | SW Councils | NEWS – Winter – December 2019 |
| (9) | PSMA | Information |
| (10) | Clerks & Councils | Direct – January 2020 Issue 127 |
| (11) | Western Power | Wayleave Receipt - £38.19 |
| (12) | Memorial Hall | Copy letter to Cllr. Kenton – Waste from the Hall |
| (13) | ICO | Annual renewal certificate |
| (14) | SCC | Future of Local Government – Next steps |

10/20 Date and Time of next meeting :- Amenities Committee Meeting – Thursday 30th January 2020

Parish Council Meeting – Thursday 6th February 2020

DRAFT