



TATWORTH AND FORTON PARISH COUNCIL

Minutes of a Meeting of Tatworth and Forton Parish Council held on Thursday 6th February 2020 at 7.00 pm in the Tatworth Memorial Hall.

Public Session

None

Present Chairman G Beattie with Councillors S Adams S Beattie R Down K Bisongo A Goody J MacOmish E Peadon K Robbins H Wardell K Wilson together with the Parish Clerk B Poole.

In addition there were three members of the public that included Councillor M Wale.

11/20 To receive Apologies for Absence and to approve the reasons given

None

12/20 Declarations of interests

Cllr. R Down – 16/20 – 20/00088/S19

13/20 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Thursday 9th January 2020.

Prior to the approval of the minutes Cllr. R Wardle pointed out a couple of typos namely an 's' missing after member - 4/20 – 118/19/1 and the word 'District' – 7/20/7. The clerk asked yet again of councillors that if there were any typos or spelling corrections spotted could they convey them to the clerk before the meeting in order that they might be corrected.

He also asked whether the payment made monthly to the clerk was net or gross. The clerk responded by indicating that such questions regarding staffing matters should be approached in a different manner certainly not in an open council meeting. However the figures quoted were always the amount that was payable by the council.

Subject to the above it was

Resolved that the Minutes of the Meeting of the Parish Council held on Thursday 9th January 2020 as previously circulated were taken as read and being a correct record were signed as such by the Chairman.

14/20 Matters for report information purposes only

118/19/1 Beechway Fore Street Tatworth (109/19)

Now waiting to hear the outcome of the revised applications from SSDC

118/19/2 Grant Application Award Policy (109/19/4b)

Now signed off by the Chairman (7/20/5)

118/19/5 Zembard Lane Car Park (110/19/5)

121/19/2 Chard Town Council – Invoice

Invoice sent as requested

7/20/2/3 Android Tablets & Board Portal

Order placed

7/20/6 Evolis Speed Indicator Device

Order process in progress

7/20/7 MUGA

Verbal Report will be given to the meeting

15/20 **Chairman's Announcements**

16/20 **Planning**

New Planning Applications

Planning Application – 19/02169/HOU – Formation of vehicular access and off road parking 2 Dyke Hill Perry Street South Chard TA20 2PY – 10/03/2020

Recommended subject to one abstention approval

Planning Application – 19/03015/OUT – Outline application with all matters reserved for the erection of one dwelling – Land adjacent to Cranford House Waterlake Road Tatworth TA20 2NZ 07/02/2020

Recommended approval

Planning Application – 20/03255/S73 – S73 to vary conditions 2 (approved plans) 3 (Materials) 4 (flood plain compensation works) 5 (landscaping). Removal of condition 6 (surface water drainage) as details have been submitted as part of this application to be agreed. – J B Wheaton and Sons Station Road Junction TA20 4QN – Amended Application 20/02/2020

Members agreed that their opinion had not changed since the last time they had recommended approval

Planning Application – 19/03369/FUL – Change of Use of land to Equestrian and extension to existing barn. Manor Farm Manor Farm Close Tatworth and Forton TA20 2SQ - 06/02/2020

Recommended approval

Planning Application – 19/03512/HOU – The erection of a greenhouse (part-retrospective) Manor Farm Manor Farm Close Tatworth and Forton TA20 2SQ - 09/03/2020

Recommended approval

Planning Application – 20/03400/OUT – Outline application with all matters reserved for the erection of one dwelling – Dairs Barton School Lane South Chard TA20 2SA – Amended Application - 13/02/2020

Members agreed that their opinion had not changed since the last time they had recommended approval

Planning Application – 20/00065/HOU – removal of existing lean-to extension and erection of replacement single storey side extension. Proposed loft conversion with rear dormer window and balcony. – Holway Cottage Holway TA20 2SS - 20/02/2020

Recommended approval

Planning Application – 20/00085/HOU – Addition of stairs and associated decking to French doors to rear of the dwelling. – Maple Langdons Way Tatworth TA20 2TH – 04/02/2020

Members were unanimous that this proposal would look incongruous and therefore recommended refusal

Planning Application – 20/00088/S19 – Application to vary condition 2 (approved plans) of planning approval 16/03717/LBC to allow the addition of a second conservation style roof light.- Parrocks Cottage Parrocks Lane Tatworth TA20 2PB - 03/02/2020

Recommended approval with one abstention

17/20

Resolutions

(1) To formally note the resignation of Margaret Mercer as a Parish Councillor.

Noted

(2) To receive from the Finance Working Party recommendations as to a Budget for 1st April 2020 to 31st March 2021 and to resolve to formally approve its adoption.

Received whereupon a lengthy debate ensued.

Resolved to formally adopt the Budget for the 1st April 2020 to 31st March 2021 as provided in the previously circulated paper that emanated from the Finance and Personnel Working Party on the casting vote of the chairman. *Budget papers attached to the minute book*

Cllrs in favour S Adams G Beattie S Beattie K Bisogno K Wilson and Cllrs against R Down A Goody J MacOmish K Robbins R Wardell with Cllr E Peadon abstaining.

(3) To resolve to agree a Precept for 2020-2021

Resolved on an amendment by six votes to five to agree a Precept for 2020-2021 of £46,800 as opposed to £49,000 that was set in the Budget *Calculation paper attached to the minute book.*

(4) To consider the following tenders and to resolve a successful contractor.

(a) Tender One

Grounds Maintenance Contract. – Year One Price all ex.vat

Contractor A	£39,908
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Contractor B £10,727*

Contractor C £8,445

Resolved to formally accept the tender from Contractor B

(b) Tender Two

Village Agent Contract. – Year One Price all ex.vat

Contractor A £13,128*

Contractor B No quoted

Contractor C £8119

Resolved not to proceed with Tender Two in light of the decision made and recommended by the Finance & Personnel Working Party that the budget line for the Village Ranger be reduced to £4,000

18/20 Finance

Parish Finance

(90)	Eclipse	Home Life X	14.67	2.93
(91)	SSDC	Village Ranger Nov 4/20 th	288.60	57.72
(92)	SSDC	Village Ranger Dec 9/19 th	288.60	57.72
(93)	Viking	Stationery	57.80	11.56
(94)	Dyke Hill Post Office	Postage	19.96	
(95)	B Poole	Clerk's Salary – January	1384.82	
(96)	Microshade	Annual Support Fee	373.00	74.60
(97)	Pear Technology	Microshade Mapping Support	22.00	4.40
(98)	Orderly	Bus Shelter refurbishment	100.00	
(99)	Orderly	Cemetery Gate Fixings	30.00	
		Fit New Grit Bin	20.00	
(100)	R M Cameron	Fees & Costs – Cemetery	3250.00	650.00
(101)	Horizon Telecom Ltd	12 No Samsung Galaxy Tab	1875.00	375.00
(102)	Arien Signs	Sign – Playing Fields	442.00	88.40
(103)	Glastonbury Reclamation	Railway Sleepers	<u>199.16</u>	<u>40.84</u>
			8365.61	1363.17

19/20 Matters raised for information purposes only

- (1) Delivery of Samsung Galaxy Tablets
- (2) New Codes

Members were reminded of the impending delivery of the Tablets and that they would be advised of the codes at the time they signed for and collected their personal equipment.

- (3) Date Change – Finance Meeting

Members were asked to note that the Clerk would not be available on Thursday 27th February due to his attendance on the council's behalf at the SLCC Practitioners' Conference being held in Kenilworth. He had previously suggested an alternative date of the 10th March for the scheduled Finance & Personnel Committee but only one member responded to confirm acceptance. When it was suggested that the meeting could proceed without an officer present members were advised that it could not take place.

It was subsequently agreed that a meeting would still take place but it would take the form of a working party i.e. no decisions can be made.

(4) Mapping Training

Members were reminded that the previous notified training session would be taking place the following Thursday 13th February in The Brewer Room commencing at 10.30 am

(5) Chard Carnival Committee

Cllr. R Down reminded members that the monetary presentations by the Chard Carnival Committee would be taking place the following Sunday

20/20 Correspondence

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| (1) | CAB South Somerset | Seeking Grant Funding |
| (2) | SSDC | Future of Local Government in Somerset |
| (3) | Local Councils Update | Issue 236 January/February 2020 |
| (4) | SLCC | Reminder – Unpaid Cheques |
| (5) | South West Councils | News – Winter 2020 |
| (6) | Running Imp | VE Day Celebrations |
| (7) | HMRC | Employment Payment Booklet 2020-2021 |
| (8) | Ibabs | Formal Proposal Documentation |
| (9) | HMRC | VAT Repayment |
| (10) | National Employers | Salary negotiations |

21/20 Date and Time of next meeting :- Finance & Personnel Committee – Thursday 27th February 2010

Parish Council Meeting – Thursday 5th March 2020